

**TAHOE TRANSPORTATION DISTRICT (TTD)
TAHOE TRANSPORTATION COMMISSION (TTC)
Meeting Agenda**

**North Tahoe Conference Center
8318 North Lake Blvd.
Kings Beach, CA**

**October 10, 2008
9:00 a.m.**

All items on this agenda are action items unless otherwise noted.

I. CALL TO ORDER AND GENERAL MATTERS

- A. Roll call and Determination of Quorum of TTD/C.
- B. Approval of Agenda for October 10, 2008 Meeting
- C. Approval of Minutes of September 12, 2008

II. PUBLIC INTEREST COMMENTS

All comments are to be limited to no more than five minutes per person. The Board is prohibited by law from taking immediate action on or discussing issues raised by the public that are not listed on this agenda.

III. BOARD, COMMISSION MEMBER AND STAFF COMMENTS

IV. TTD CONSENT CALENDAR

<u>Item</u>	<u>Action Requested</u>	<u>Page</u>
A. Amendment to Vehicle Lease Agreement Between TTD and Area Transit Management, Inc	Approval of Lease Amendment	

V. TAHOE TRANSPORTATION DISTRICT (TTD) ITEMS

<u>Item</u>	<u>Action Requested</u>	<u>Page</u>
A. Project Overview and Discussion of US Highway 50 Echo Summit Wall Replacement Project	Informational and Staff Direction	
B. Committee Update regarding TTD Staff Recruitment	Informational Committee Update	
C. Recommendation to Tahoe Regional Planning Agency Regarding a Formula to Distribute State Transit Assistance (STA) Funds	Recommend approval to TRPA as RTPA	
D. West Shore Transit Update	Informational Staff Update	
E. U.S. 50 Stateline Project Study Report (PSR) Contract Update	Informational Staff Direction	

VI. ADJOURN AS TTD, AND RECONVENE AS TTC

VII. TAHOE TRANSPORTATION COMMISSION (TTC) ITEMS

<u>Item</u>	<u>Action Requested</u>	<u>Page</u>
A. TMPO Transportation Monitoring Report Presentation	Discussion and Comments	

VIII. TTD CLOSED SESSION

- Item
- A. CONFERENCE WITH LEGAL COUNSEL
per Nevada Revised Statutes

VII. ADJOURNMENT

**TAHOE TRANSPORTATION DISTRICT
NOTICE OF MEETINGS**

NOTICE IS HEREBY GIVEN that on **Friday, October 10, 2008** commencing at **9:00 a.m.**, the **TAHOE TRANSPORTATION DISTRICT (TTD/C) BOARD OF DIRECTORS** will conduct its regular meeting at the North Tahoe Conference Center, 8318 No. Lake Blvd., Kings Beach, CA.

*This meeting is open to all members of the public.

October 1, 2008



Nick Haven
Transportation Programs Manager

NOTE: Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda.

For those individuals with special needs who desire to attend this meeting, please contact Jill Miller at (775) 588-4547.

This notice has been posted at the TRPA offices, the North Tahoe Conference Center the North Tahoe Chamber of Commerce, Valley Post Office in El Dorado County, and the City of South Lake Tahoe, City Hall.



MEMORANDUM

October 10, 2008

To: Tahoe Transportation District Board of Directors
From: Transportation Staff
Subject: Amendment to Vehicle Lease Agreement Between TTD and Area Transit Management, Inc

Action Requested:

Staff recommends that the TTD Board of Directors authorize the amendment to the Vehicle Lease with Area Transit Management, Inc (ATM) to add two new Blue Bird XCEL buses that replaced vehicles that were returned to Creative Bus Sales earlier in August

Discussion:

TTD has an existing agreement with ATM in regards to leasing vehicles owned by TTD for use on BlueGO Heavenly ski shuttles, BlueGO Curb to Curb and BlueGO Nifty 50 Trolley. With the replacement of two buses that were returned to Creative Bus Sales, the lease agreement needs to be amended.

Attachment:

Amended Exhibit A For Area Transit Management, Inc

For information on the vehicle lease amendment for ATM, please contact John Andoh, jandoh@trpa.org or 775-589-5284.

EXHIBIT "A"
LEASED VEHICLES
AS OF SEPTEMBER 1, 2008

The following vehicles shall be leased by TTD to ATM:

BlueGO TTD Active Bus Fleet										
Bus #	Service	Owner	Status	Make	Fuel	Year	Length	Capacity	Wheelchair Stations	VIN
3204	Heavenly	TTD	Active	Bluebird Xcel	Bio Diesel	2006	34 ft	38	2	1BAGJBKA06F246559
3205	Heavenly	TTD	Active	Bluebird Xcel	Bio Diesel	2006	34 ft	38	2	1BAGJBKA06F246558
3206	Heavenly	TTD	Active	Bluebird Xcel	Bio Diesel	2006	34 ft	38	2	1BAGJBKA96F246560
3207	Heavenly	TTD	Active	Bluebird Xcel	Bio Diesel	2005	34 ft	38	2	1BAGJBKA76F236710
3208	Heavenly	TTD	Active	Bluebird Xcel	Bio Diesel	2005	34 ft	38	2	1BAGJBKA06F236709
3235	Heavenly	TTD	Active	Chevy Glaval Titan	CNG	2006	27 ft	22	2	1GBE5V1GX6F429043
3286	Heavenly	TTD	Active	Chevy Glaval Titan	CNG	2008	27 ft	22	2	1GDE5V1G18F402422
3287	Heavenly	TTD	Active	Chevy Glaval Titan	CNG	2008	27 ft	22	2	1GDE5V1G68F402593
3290	Heavenly	TTD	Active	Bluebird Xcel	Bio Diesel	2008	35 ft	36	2	1BDJJBXA97F255195
3291	Heavenly	TTD	Active	Bluebird Xcel	Bio Diesel	2008	35 ft	36	2	1BDJJBXA07F255196
3088	BlueGO	TTD	Active	Chevy Trolley	Gasoline	1995	30 ft	28	0	1GDJ6S1MXPJ504670
3275	BlueGO	TTD	Active	Cable Car Classics	CNG	2004	40 ft	34	2	1BDBHBMA55F219356
3274	BlueGO	TTD	Active	Cable Car Classics	CNG	2004	40 ft	34	2	1BDBHBMA55F219355
13	Grand Total Available to BlueGO Services									

- BlueGO Heavenly Ski Shuttle
- BlueGO Fixed Route (CSLT)
- BlueGO Casino Shuttle
- BlueGO Curb to Curb (CSLT)
- BlueGO Curb to Curb (El Dorado County)
- BlueGO Nevada Flex Route
- BlueGO Nifty 50 Trolley
- BlueGO Kingsbury Express

This may be amended from time to time based on new vehicles delivered and older vehicles are replaced.

TAHOE TRANSPORTATION DISTRICT

AREA TRANSIT MANAGEMENT

 Michael Harper
 Chair

 Andrew Morris
 President/CEO

 Date

 Date



**Tahoe
Transportation
District**

P.O. Box 5310 - Stateline, NV 89449 - 775.588.4547 - Fax 775.588.4527

October 10, 2008

To: Tahoe Transportation District

From: Transportation Staff

Subject: Project Overview and Discussion of US Highway 50 Echo Summit Wall Replacement Project

Requested Action: No Action Requested.

Discussion: Caltrans has requested an opportunity to address the Tahoe Transportation District regarding the planned US 50 Echo Summit Wall Replacement Project. In addition to the overview of the project elements, there will be a discussion regarding proposed traffic management related to the construction activities.

District 3 staff will be in attendance and provide the presentation to the TTD Board.

If you have questions concerning this agenda item, please contact Nick Haven at (775) 589-5256 or nhaven@trpa.org.



**Tahoe
Transportation
District**

P.O. Box 5310 - Stateline, NV 89449 - 775.588.4547 - Fax 775.588.4527

October 10, 2008

To: Tahoe Transportation District
From: Transportation Staff
Subject: Committee Update regarding TTD Staff Recruitment

Requested Action: No Action Requested.

Discussion: The TTD Recruitment Committee will meet on October 10 prior to the TTD Board meeting and will provide an update on TTD Staffing and the status of partner funding contributions. As authorized at the September TTD meeting, the TTD District Manager position has been advertized. An update on the level of interest will be provided at the meeting.

If you have questions concerning this agenda item, please contact Nick Haven at (775) 589-5256 or nhaven@trpa.org.



MEMORANDUM

October 10, 2008

To: Tahoe Transportation District Board of Directors
From: Transportation Staff
Subject: Recommendation to Tahoe Regional Planning Agency Regarding a Formula to Distribute State Transit Assistance (STA) Funds

Action Requested: Approval of staff recommendation to recommend approval by TRPA acting as the RTPA to establish a distribution formula for State Transit Assistance (STA) funds based on the Transit Level Of Service (TLOS) method that is currently being used for the distribution of Rental Car Mitigation Funds, Federal Transit Administration (FTA) Section 5311, Proposition 1B Transit Capital and Security funds.

Background: Historically, the Tahoe Regional Planning Agency (TRPA) has distributed STA Population Based Funds by dividing the number in half for El Dorado County, City of South Lake Tahoe and Placer County. These funds are allocated by the State Controller's Office and it is up to TRPA as the Regional Transportation Planning Agency to distribute these funds.

Discussion: Staff discussed a new method for distributing these funds using various scenarios to show impacts to each transit operator with Placer County, El Dorado County and City of South Lake Tahoe. This included continuing with the current 50% split – but subtracting the STA revenue based amount, distributing the funds based on population, and distributing the funds based on the TLOS method, which is updated annually.

It was decided that to be consistent with the distribution method used for other transit funding programs allocated by TRPA that the TLOS method be utilized. This was a fair and equitable way of providing the funding based on the level of transit service provided since some of the transit operators provide more service than what actually correlates to population due to our tourist based economy.

The funding estimate used in the attachment is the original STA numbers received from the State Controller's Office. These numbers are subject to change once the revised numbers come from the State Controller's Office.

Attachment:
State Transit Assistance Distribution Options

For information on the STA funding distribution, please contact John Andoh, jandoh@trpa.org or 775-589-5284.

**Tahoe Regional Planning Agency
Preliminary Apportionment
State Transit Assistance Fund
FY 2008/2009**

Public Transportation Account Fund PUC 99313 Allocation	\$ 893,121
Public Transportation Account Fund PUC 99314 Allocation	\$ 56,190
FY 2007-2008 Fund Balance	\$ -
Total FY 2008-2009 STA Fund	\$ 949,311

Jurisdiction	Population 1/1/08	Percent	PUC 99313 Population Allocation	PUC 99313 Population Allocation (50%)	PUC 99314 Fare Revenue Allocation	Present Total Allocation by Population	Present Total Allocation - 50% Split
El Dorado County	10,551	22.35%	\$ 199,634	\$ 308,697	\$ 7,740.00	\$ 199,633.91	\$ 316,437.00
Placer County	12,927	27.39%	\$ 244,590	\$ 316,437	\$ -	\$ 244,589.86	\$ 316,437.00
City of South Lake Tahoe	23,725	50.26%	\$ 448,897	\$ 267,987	\$ 48,450.00	\$ 448,897.23	\$ 316,437.00
TOTALS	47,203	100.00%	\$ 893,121	\$ 893,121	\$ 56,190.00	\$ 893,121.00	\$ 949,311.00
BALANCE						\$ (56,190.00)	\$ -

If STA PUC 99313 Funds Were Allocated on a Population Basis			
City	Population	% of TRPA	Allocation Amount
El Dorado County	10,551	22.35%	\$ 199,634
Placer County	12,927	27.39%	\$ 244,590
City of South Lake Tahoe	23,725	50.26%	\$ 448,897
Total	47,203	100.00%	\$ 893,121

Loss/Gain For New Allocation by Population			
City	Total Allocation by Population	Total Allocation by 50% Split	Loss/Gain
El Dorado County	\$ 199,634	\$ 316,437	\$ (116,803)
Placer County	\$ 244,590	\$ 316,437	\$ (71,847)
City of South Lake Tahoe	\$ 448,897	\$ 316,437	\$ 132,460
Total	\$ 893,121	\$ 949,311	\$ (56,190)

Placer County also receives PUC 99313 and PUC 99314 Allocation from Placer County Transportation Planning Agency. State Controller's Office will not report Placer County PUC 99314 under TRPA.
El Dorado County PUC 99314 moves from El Dorado County TC to TRPA in FY 2008/2009.

If STA PUC 99313 Funds Were Allocated based on the TLOS Formula			
City	Population	% of TRPA - Revised as of 10/1/08	Allocation Amount
El Dorado County	10,551	22.26%	\$ 198,809
Placer County	12,927	33.11%	\$ 295,712
City of South Lake Tahoe	23,725	44.63%	\$ 398,600
Total	47,203	100.00%	\$ 893,121

Loss/Gain For New Allocation by TLOS			
City	Total Allocation by TLOS	Total Allocation by 50% Split	Loss/Gain
El Dorado County	\$ 198,809	\$ 297,707	\$ (98,898)
Placer County	\$ 295,712	\$ 297,707	\$ (1,995)
City of South Lake Tahoe	\$ 398,600	\$ 297,707	\$ 100,893
Total	\$ 893,121	\$ 893,121	\$ -



MEMORANDUM

October 10, 2008

To: Tahoe Transportation District Board of Directors

From: Transportation Staff

Subject: West Shore Transit Services Update

Action Requested: No Action Requested. Staff will provide an update on west shore transit services and elements of the proposal to submit to US Forest Service for FY 2009 and FY 2010 Southern Nevada Public Lands Management Act (SNPLMA) Round 9 and 10 funds.

Background: Each year, TTD on behalf of Tahoe Regional Planning Agency (TRPA) submits a funding request to the U.S. Forest Service for approved SNPLMA funds to support west shore transit services. The transit services funded through SNPLMA currently provided on the west shore include the Emerald Bay Shuttle that is contracted out by TTD and managed by the Truckee-North Tahoe Transportation Management Association (TNT/TMA), and the BlueGO Nifty 50 Trolley Route D contracted out by South Tahoe Area Transit Authority (STATA). This year, the U.S. Forest Service is requesting that TRPA submit a proposal earlier so that it can be included in the overall application for SNPLMA funds.

Discussion:

The purpose of this item is to provide an update for transit services provided by TTD/TNT-TMA and STATA on the west shore. Staff had a meeting with TNT-TMA staff to discuss the west shore transit to develop a proposal to the U.S. Forest Service. The USFS proposal will be presented at the November TTD meeting for approval.

Attachment:

None

For information on the west shore transit update, please contact John Andoh, jandoh@trpa.org or 775-589-5284.



October 10, 2008

To: Tahoe Transportation District

From: Transportation Staff

Subject: U.S. 50 Stateline Project Study Report Consultant Recommendation

Requested Action: Formally select Woods Rodgers for the U.S. 50 Stateline Project Study Report (PSR) and direct staff to negotiate a consultant contract.

Discussion: At the August 8, 2008, TTD Board Meeting, staff informed the Board that four proposals had been received for the above mentioned PSR. The four proposals submitted were from the following firms;

Quincy Engineering
CH2M Hill
Wood Rodgers
TYLIN International

A selection committee comprised of staff from El Dorado County, Douglas County, City of South Lake Tahoe, Caltrans, NDOT, FHWA, Harrahs/Harveys and TMPO reviewed the four proposals based on the selection criteria established in the Request for Proposal (RFP). Upon completion of the submitted proposals, it was decided that oral interviews should be pursued with Quincy Engineering and Wood Rodgers.

Based on the results of the selection criteria and oral interviews conducted last week, staff recommends that the TTD Board acknowledge the selection committees recommendation of Wood Rodgers as the consulting firm to conduct the Project Study Report and direct staff to start the process of negotiating a contract with them.

Wood Rodgers is an established engineering firm based out of Sacramento that also serves as an on-call consultant for Caltrans District 3 for roadway and hydraulic design services. Their familiarity with the Tahoe Region stems from their previous work on Environment Improvement Program (EIP) projects in Washoe, Douglas and El Dorado counties on U.S. 50, SR 431, SR 28 and SR 207. To a large degree their strength in their proposal and interview was reflected in the amount of work they invested in understanding the previous work already conducted for the U.S. 50 Stateline corridor which was reflected in their detailed scope of work and overall cost estimate.

If you have questions concerning this agenda item, please contact Keith Norberg at (775) 589-5289.



MEMORANDUM

October 10, 2008

To: Tahoe Transportation Commission

From: Transportation Staff

Subject: Presentation on Draft TMPO Transportation Monitoring Program:2008

Requested Action: No action Requested. Staff will provide a presentation on the draft TMPO Transportation Monitoring Program and solicit feedback on the document.

Background: The monitoring and evaluation of transportation related data is a critical role of the TMPO in providing the tools to make sound transportation planning decisions. The concept of a TMPO transportation monitoring document grew out of the expressed need to provide transportation related statistics in a consolidated user friendly format. TMPO and TRPA conducts on-going transportation monitoring to measure the success of transportation projects, policies, and strategies going on in the Lake Tahoe Basin. Some of the indicators measured, such as Vehicle Miles Traveled and traffic counts, have a long historical background and have been measured since the early 80s as part of TRPA's threshold evaluation reports. Other indicators, such as Travel Mode to Recreation and Commercial Areas are newer, and were identified as important through the Pathway planning process. To keep the public and decision makers apprised of transportation trends in the Basin and our data collection efforts, the Transportation Team has produced a draft "Transportation Monitoring Program: 2008" report, which reports trends from major data collection efforts.

Discussion:

The report includes the following indicators:

Mobility/Socio-Economic Performance Indicators

- Travel mode to recreation sites
- Travel mode to commercial core areas
- Travel mode within and into the Lake Tahoe Basin
- Transit, bicycle, and pedestrian access to recreation facilities
- Commercial core areas meeting Transit-Oriented Development (TOD) and Pedestrian and Transit-Oriented (PTOD) standards
- Overnight population (resident and visitor) served by transit, bicycle, and pedestrian facilities

Environmental Performance Indicators

- Vehicle-miles traveled (VMT)
- Traffic volumes (broken out by North and South shores)

Other Data

- Transit ridership (North and South shores)
- Bicycle trail system and user data
- East Shore Parking Counts

Interregional transit ridership is not included at this time because some of it is not yet available (Amtrak), some services are very new and so do not show trends (North Lake Tahoe Express and Kingsbury Express), and the managers of one service does not wish for their ridership numbers to be made public (South Tahoe Express).

This document is not a required TMPO document, but is important to disseminate specific transportation data on a reoccurring basis. The technical involvement of the TTC is critical in defining what information should be displayed, and assisting with the development of possible conclusions that will assist the public and decision makers in understanding trends and forecasts. Staff is currently planning to produce the document every two years, and will inform the RTP update and TRPA Threshold Evaluation efforts.

Hard copies will be provided at the meeting or you can download the document at: <http://www.trpa.org/MonitoringReport.pdf>

For questions or suggestions on the report content, please contact Karen Fink, kfink@trpa.org, 775-589-5204.

