

JOB DESCRIPTION

JOB TITLE:	Mechanic
FLSA STATUS:	Non-Exempt
REPORTS TO:	Fleet & Facilities Manager
SALARY RANGE:	Per Collective Bargaining Agreement
RATE OF PAY:	Mechanic C - \$21.60 Mechanic B - \$23.40 Mechanic A - \$26.40

Mechanic – All Levels

ESSENTIAL FUNCTIONS:

The Mechanics work on transit buses and other fleet vehicles and assist in ensuring a work environment that meets safety and regulatory standards for the Tahoe Transportation District. The positions are considered safety sensitive and are subject to drug testing, including pre-employment testing, reasonable suspicion, and random drug screens, in accordance with Federal Transit Administration (FTA) Drug and Alcohol regulations.

KNOWLEDGE/SKILLS:

- Additional training from mechanical/technical schools, courses or seminars desirable
- High school diploma or GED
- Experience with diagnostic computer equipment required
- Must be able to work amid constant interruptions, have ability to prioritize and be detail oriented
- Must have good communication skills, ability to both verbally and in written format document questions and diagnostic information to management personnel

ABILITIES:

- Must be able to perform physical activities, including working on top of vehicles and lifting up to seventy-five (75) pounds
- Must be flexible and able to work various days and shifts
- Must be able to obtain (or currently hold) a “Class A” or “Class B” Commercial Driver’s License with Air Brake and Passenger Endorsements within the first 60 days of employment (*On the job training provided*)
- Must submit an original Department of Motor Vehicle Driver Record issued within the past ten (10) days prior to, or at the interview for employment
- Must pass a pre-employment drug test
- Must pass a pre-employment background check

Mechanic - C

POSITION SPECIFIC RESPONSIBILITIES:

- Performs preventative maintenance inspections on transit and other fleet vehicles following specific check lists, based on vehicle mileage and days
- Reviews repair manuals and part manuals for aid in making minor repairs

- Inspections and repairs include, but are not limited to: ADA equipment, brakes, chassis, cooling system, engine, interior/exterior lighting, gauges and controls, safety equipment, tires, and transmissions
- Must have computer skills for the ability to diagnose all sub-components of a vehicle
- Inspects and verifies problems on vehicles using various diagnostic equipment
- Cleans, repairs and replaces vehicle equipment as required, under supervision from Mechanics A and B
- Test vehicles for proper working order, including road driving tests
- Fills out work orders specifying parts and labor
- Assists Mechanics A and B with repair work
- Sweeps and cleans work area, general housekeeping, disposes of waste products into proper containment, ensures safe work environment

KNOWLEDGE/SKILLS:

- One (1) year progressive heavy equipment maintenance required
- Must have a basic understanding of the design, adjustment, and overhaul of medium to heavy duty braking systems

Mechanic - B

POSITION SPECIFIC RESPONSIBILITIES:

- Performs preventative maintenance inspections on transit and other fleet vehicles, following specific check lists, based on vehicle mileage and days
- Reviews repair manuals and part manuals for aid in making minor and moderate repairs
- Performs inspections and repairs, including but not limited to ADA equipment, air conditioning, brakes, chassis, cooling system, engine, interior/exterior lighting, gauges and controls, safety equipment, and transmissions
- Performs both in-house and road call vehicle repairs, using various hand, power, pneumatic and precision tools
- Inspects and verifies problems on vehicles using various diagnostic equipment; must have computer skills for the ability to diagnose all sub-components of a transit vehicle
- Must have ability to understand and follow schematics
- Cleans, repairs and replaces vehicle equipment as required, under supervision from Mechanic A
- Test vehicles for proper working order, including road driving tests
- Completes work orders, specifying parts and labor
- Assists Mechanics A and C with repair work; provides limited guidance to Mechanic C, as needed
- Sweeps and cleans work area, general housekeeping, disposes of waste products into proper containment, ensures safe work environment

KNOWLEDGE/SKILLS:

- Three (3) years progressive heavy equipment maintenance or five (5) years automotive mechanical experience required
- Must have a moderate understanding of the design, adjustment, overhaul of medium to heavy duty braking systems, heavy duty engines, transmissions and other medium to heavy equipment components
- Must have ability to understand electrical schematics

Mechanic - A

POSITION SPECIFIC RESPONSIBILITIES:

- Diagnoses and repairs transit and other fleet vehicles, concentrating on major complicated/complex problems, including but not limited to ADA equipment, air conditioning, brakes, chassis, cooling system, engine, interior/exterior lighting, gauges and controls, safety equipment, and transmissions
- Performs both in-house and road call vehicle repairs, using various hand, power, pneumatic and precision tools
- Performs upgrades and/or modifications on vehicle systems and equipment per manufacturer's recommendations
- Utilizes computer diagnostic equipment, including, but not limited to: Cummins Insite, Allison prognostics, complex electrical schematics; ladder logic diagrams, VANSCO and DINEX vehicle control systems to diagnose troubleshoot vehicle electrical functions
- Researches and trends vehicle problems, provides comprehensive analysis to management in both written and oral format
- Tracks trends, parts usage and costs utilizing work orders, preventative maintenance sheets, road calls and experience
- Test vehicles for proper working order, including road driving tests
- Completes work orders, specifying parts and labor
- Answers questions and assists Mechanics B and C by providing professional direction
- Performs on-the-job instruction to Mechanics B and C, pertaining to diagnosis and operational theory
- Inspects, reviews and evaluates work performance of Mechanics B and C

KNOWLEDGE/SKILLS:

- Five (5) years progressive heavy equipment maintenance required
- Two (2) years technical degree or equivalent experience preferred
- Must have an in-depth understanding of the design, adjustment, and overhaul of medium to heavy duty braking systems, medium to heavy duty engines, transmissions and other medium to heavy equipment components
- Must have leadership skills and ability to mentor and provide instruction

WORKING CONDITIONS/PHYSICAL EFFORT:

Occasionally, work may be accomplished outdoors in extreme weather condition (hot and/or cold); regularly performs physical activities that require considerable use of the arms, hands, and legs and moving the whole body, such as walking, standing, lifting, climbing, bending and handling materials; is frequently exposed to loud noise, fumes or airborne particles, toxic or caustic chemicals in a ventilated maintenance shop; may walk and/or stand for over six hours per day; works with personal computer (PC), laptop, complex electrical schematics, diagnostic software and various testing devices; may use electronic hand-held device (cell phone, two way-radio); works around heavy machinery

BENEFITS:

Represented staff benefits will be consistent with the collective bargaining agreement with the Teamsters Local 533.

APPLICATION PROCEDURE:

Any qualified person interested in this position should submit their application to DeDe Aspero, Tahoe Transportation District, P. O. Box 499, Zephyr Cove, Nevada 89448 or email to daspero@tahoetransportation.org.