



## **Complaint Procedure**

A written and signed complaint must be filed within 180 days after the date of the alleged discrimination, unless the time for filing is extended by the Secretary of Transportation.

A complainant may submit a written complaint to TTD directly or to NDOT, FTA offices or the USDOJ. The contact information is:

Title VI Coordinator  
Tahoe Transportation District  
Mail: P.O. Box 499  
Zephyr Cove, NV 89448  
Or hand delivered to:  
128 Market Street, Suite 3-F  
Stateline, NV 89449  
Fax (775) 588-0917

Civil Rights Officer  
Nevada Department of Transportation  
123 E. Washington Ave., Bldg. G  
Las Vegas, NV 89101

Federal Transit Administration  
Office of Civil Rights  
Title VI Program Coordinator  
East Building, 5th Floor—TCR  
1200 New Jersey Ave., SE  
Washington, DC 20590

U.S. Department of Justice  
Civil Rights Division  
950 Pennsylvania Ave., N.W.  
Washington, DC 20530

In case the complainant is not able or not capable of providing a written statement, but wishes investigation of alleged discrimination, a verbal complaint of discrimination will be accepted.

The complaint must be signed by the complainant, complainants or by designation of a representative for the complainant(s). The complainant may be interviewed by an appropriate official authorized to investigate the complaint. In compliance with LEP, translation services will be provided to the complainant, as necessary.

Upon receipt of a completed complaint, NDOT's Civil Rights Officer will determine jurisdiction, acceptability or need for additional information and, within five days, acknowledge receipt of the complaint and the intended course of action.

All allegations of discrimination will be taken seriously and every effort will be made to provide a fair and unbiased determination. If there is dissatisfaction with the determination, the complainant may file a complaint directly with the appropriate USDOT modality.