



JOB DESCRIPTION

JOB TITLE:	Utility Worker
FLSA STATUS:	Non-Exempt
REPORTS TO:	Fleet & Facilities Manager
SALARY RANGE:	Per Collective Bargaining Agreement
RATE OF PAY:	\$15.60

ESSENTIAL FUNCTIONS:

The utility worker (bus washer, detailer) is an entry level position. Primary tasks include ensuring all bus stops and transit centers are clean and clear of debris. This position interacts with all other operational departments. This position is considered safety sensitive and is subject to drug testing, including pre-employment testing, reasonable suspicion, and random drug screens, in accordance with Federal Transit Administration (FTA) Drug and Alcohol regulations.

POSITION SPECIFIC RESPONSIBILITIES:

- Wash, clean, and detail fleet as needed
- Complete wash and detail reports
- Assist with tire chain installation as requested by the Fleet & Facilities Manager, Maintenance Supervisor, or Operations Manager during snow days
- Clean all transit centers, including but not limited to: Y Transit Center, Stateline Transit Center, and Kingsbury Transit Center daily
- Clean all bus shelters, including all windows daily
- Empty all bus stop and transit center trash containers throughout the Tahoe area daily
- Perform daily facility maintenance, including all facility restrooms: replacing toilet paper, hand towels, and soap as needed, yard/lot maintenance, empty all trash containers in and around the facility daily
- Office housekeeping at Shop Street and Stateline locations, including dusting, cleaning windows, vacuuming, emptying trash, recycling and shred containers
- Responsible for snow removal at shop yard and all bus shelters; duties including operating vehicle mounted snow plow, push behind snow plow, snow shovels, mechanical salt spreader, manual salt spreader, and/or any other equipment associated with snow removal
- Safely operate revenue and non-revenue vehicles in the shop yard, while performing job assigned job duties, and/or to transport a vehicle to a vendor for service
- Other duties as assigned

KNOWLEDGE/SKILLS:

- High School Diploma or equivalent preferred
- Valid state Driver License and clean driving record required
- Ability to read, write, and speak English clearly

- Ability to work and drive in inclement weather, and be physically able to install tire chains when necessary

ABILITIES:

- Must be able to work evenings, weekends, holidays and during inclement weather
- Must be a team player with a customer service focus
- Must be able to obtain (or currently hold) a “Class A” or “Class B” Commercial Driver’s License with Air Brake and Passenger Endorsements within the first 60 days of employment (On the Job training provided)
- Must submit an original Department of Motor Vehicle Driver Record issued within the past ten (10) days prior to, or at the interview for employment
- Exhibit an independent, positive attitude and reliable work ethic
- Must pass a pre-employment drug test
- Must be able to pass a pre-employment background check

WORKING CONDITIONS/PHYSICAL EFFORT:

Moderate walking, standing, climbing, heavy lifting, carrying, stooping, bending, kneeling, and reaching. Work outside and inside, around moving objects, and vehicles. Exposure to dampness and humidity, toxic chemicals, exhaust fumes, gasoline, and diesel fuel.

BENEFITS:

Represented staff benefits will be consistent with the collective bargaining agreement with the Teamsters Local 533.

APPLICATION PROCEDURE:

Any qualified person interested in this position should submit their application to DeDe Aspero, Tahoe Transportation District, P. O. Box 499, Zephyr Cove, Nevada 89448 or email to daspero@tahoetransportation.org.