

October 22, 2021

Response to Questions regarding the
“Request for Proposals for the Development of a Short Range Transit Plan”

Questions	Response
<ul style="list-style-type: none"> What is the required schedule for this work? We note that the contract term is for 2 years. Given current firm commitments, would it be possible to delay the start of work on the SRTP until March 2022, still providing adequate time to complete the work in the contract period? 	<p>The two-year time frame is to accommodate both a winter and summer passenger survey. Please propose a schedule adequate to complete the scope of work.</p>
<ul style="list-style-type: none"> Are the surveys to be conducted by TRPA on-board passenger surveys (or are these the long-standing TRPA Travel Mode Surveys)? 	<p>The surveys will be on-board surveys and the successful proposer will have an opportunity to influence the questions of the survey.</p>
<ul style="list-style-type: none"> Some of the work elements require specialized knowledge (such as analysis of the capacity of the electrical grid, or financial management systems) that are not typically addressed in a SRTP. Will a proposal that excludes specific work elements be considered? 	<p>TTD would prefer the proposer partner with a firm that can provide the specialized work elements.</p>
<ul style="list-style-type: none"> What is the budget available to the Consultant for this work? 	<p>Please propose the compensation necessary to perform the scope of work.</p>
<ul style="list-style-type: none"> Preparing draft and final versions of 11 individual deliverables adds to the complexity of the study. Would it be possible to combine some of the individual deliverables, such as the various “existing conditions” documents into a single deliverable, so long as all deliverables are addressed? 	<p>Yes.</p>
<ul style="list-style-type: none"> Beyond the surveys to be conducted by TRPA and the business survey, is there any other public input that is required? 	<p>Yes, the SRTP will require various stakeholder engagement and public meetings to solicit information and later, to present findings. Proposer should outline the appropriate level of outreach for a well-informed and accepted planning effort.</p>

<ul style="list-style-type: none"> On pages 4-5 the RFP reads, “Consultant should plan on coordinating two sets of surveys (each in English and Spanish) with the Tahoe Regional Planning Agency (TRPA) who will be conducting the surveys (winter 2022 and summer 2022).” Later, on page 7, it reads: The summer (July through August) and winter (January) surveys will be conducted by TRPA for TTD and Truckee-Tahoe Area Regional Transit (TART) in 2022. These surveys will build off prior survey efforts to maintain consistency of data. The surveys will seek to understand current riders, commuter needs, employee needs, and visitor needs, as well as seeking the perceptions of non-riders. Consultant will be responsible for a business survey to help understand the business expectations for transit and how businesses perceive transit and TTD.” Can the TTD clarify the level of coordination that the Consultant is expected to perform? Is the consultant expected to weigh in the Survey methodology and questions, or just expected to perform the Business Survey? 	<p>The proposer should be prepared to work directly with TRPA to influence the survey, if needed, and to work through data results to arrive at logical conclusions. The proposer will be required to develop and conduct a business survey.</p>
<ul style="list-style-type: none"> RFP reads “The Ferraro Group’s contract does not specifically support planning efforts. The Consultant’s public relations firm/approach should expect to coordinate messaging with Ferraro Group.” Does this mean we will have to compensate TFG for their job in messaging? 	<p>The proposer should outline their approach to public messaging and outreach. One solution could be in-house support from the proposer’s resources. Another could be a third-party vendor hired by the proposer. Or the proposer could contract with Ferraro Group. Regardless of approach, public messaging and outreach will need to be coordinated with Ferraro Group to avoid duplicative or conflicting messaging.</p>
<ul style="list-style-type: none"> The RFP references, as part of deliverable 8.3 “Electrification Assessment for Service Area,” a task to essentially conduct a feasibility analysis of transit electrification for TTD. Please clarify the intended depth of this assessment. For example, is the assessment intended to meet the requirements for submission as an ICT Roll-out plan under CARB’s regulations? Or is this task intended to result in a more general assessment of feasibility and related issues that will identify specific areas of focus for further development as critical to feasible implementation of a zero emission fleet for TTD with those areas being foci for completion in this SRTP. 	<p>No, the electrification plan does not need to meet the ICT roll-out plan requirements. The primary goal of the electrification plan is to provide a high-level sketch of the charging facilities necessary to operate TTD’s service. TTD agrees that “...this task intended to result in a more general assessment of feasibility and related issues that will identify specific areas of focus for further development as critical to feasible implementation of a zero emission fleet for TTD with those areas being foci for completion in this SRTP.”</p>

<ul style="list-style-type: none"> • Can the TTD clarify Deliverable 7.3 Zero Fare? Is a zero-fare evaluation part of the scope of this project? 	<p>For the past 18 months, TTD has operated all services at zero fare. This deliverable should discuss the effects that has had on the system, compliance, challenges to continuing the program and advantages of zero fare programs. The discussion should include recent legislation and executive orders affecting TDA performance and farebox requirements.</p>
<ul style="list-style-type: none"> • Are proposers required to adhere strictly to the organizational structure listed on pg. 10 of the RFP? May proposers choose to instead organize the proposal by the evaluation criteria, as long as all of the required elements are included? 	<p>No. All elements must be included, but the format and presentation of that data is the purview of the proposer.</p>
<ul style="list-style-type: none"> • Are subconsultants required to fill out the certification forms in addition to the prime? 	<p>Federal requirements, including federal clauses, are required to flow down from the prime contractor to sub-contractors. Yes, subconsultants are required to fill out the certification forms.</p>
<ul style="list-style-type: none"> • Are there specific targets for GHG reduction (by certain years, for example) that should be incorporated or considered in the fleet electrification strategy? 	<p>No. TRPA did adopt a VMT threshold in the new RTP, but no specific GHG reduction requirements.</p>
<ul style="list-style-type: none"> • Does the transit agency need to comply with CARB's ICT regulation regarding zero-emission bus transition? 	<p>No, TTD's fleet is a Nevada fleet.</p>
<ul style="list-style-type: none"> • Does the scope require bus modeling for zero-emission bus fuel economy to inform power requirements, etc.? As written, the scope is quite generalized 	<p>No, the assessment is intended to be a high-level discussion.</p>
<ul style="list-style-type: none"> • Is the intent to focus solely on bus electrification? If not, please specify what modes, etc. you're expecting. 	<p>TTD only operates buses.</p>
<ul style="list-style-type: none"> • Has the transit agency completed local climate change projections? This is needed to inform the resiliency assessment. 	<p>No.</p>
<ul style="list-style-type: none"> • Will the consultant have access or need access to TRPAs StreetLight data? 	<p>TTD does have access to TRPA's StreetLight data.</p>
<ul style="list-style-type: none"> • The scope says little about the level of public outreach expected. Do you anticipate a similar level of outreach as for the previous SRTP or a more robust level of outreach? 	<p>The SRTP will require various stakeholder engagement and public meetings to solicit information and later, to present findings. Proposer should outline the appropriate level of outreach for a well-informed and accepted planning effort.</p>
<ul style="list-style-type: none"> • What is the budget for this plan? 	<p>Proposer should include a cost proposal</p>