

**TAHOE TRANSPORTATION DISTRICT (TTD)
INCLINE VILLAGE MOBILITY COMMITTEE**

Meeting Agenda

**Tahoe Regional Planning Agency
128 Market Street
Stateline, NV 89449**

**March 2, 2022
4:00 p.m.**

The Tahoe Transportation District Incline Village Mobility Committee meeting will be physically open to the public at Tahoe Regional Planning Agency, Stateline, NV 89449 and in accordance with California and Nevada law, Committee members may be teleconferencing into the meeting via GoToWebinar. This meeting will be held in accordance with requirements under Government Code section 54953(e) as enacted by California AB-361 and a determination of TTD to waive certain requirements regarding teleconferencing. Members of the public may observe the meeting and submit comments in person at the above location or via GoToWebinar.

Committee members: Alexis Hill-Chair, Mark Bruce, Andy Chapman, Kyle Davis

To register for the TTD Incline Village Mobility Committee Meeting go to:

<https://attendee.gotowebinar.com/register/8628207913578456592>

After registering, you will receive a confirmation email containing information about joining the webinar.

Members of the public may provide public comment by sending comments to the Clerk to the Board by email at jallen@tahoetransportation.org. Please note which agenda item the comment pertains to. Comments will be distributed at the meeting and attached to the minutes of the meeting. All comments should be a maximum of 500 words, which corresponds to approximately three minutes of speaking time. Comments for each agenda item should be submitted prior to the close of that agenda item.

Any member of the public who needs accommodations should email or call Judi Allen who will use her best efforts to provide reasonable accommodations to provide as much accessibility as possible, while also maintaining public safety in accordance with TTD's procedure for resolving reasonable accommodation requests. All reasonable accommodations offered will be listed on the TTD website at tahoetransportation.org.

All items on this agenda are action items unless otherwise noted. Items on the agenda may be taken out of order. The Committee may combine two or more items for consideration. The Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

I. CALL TO ORDER AND ROLL CALL

- a. Roll Call and Determination of Quorum
- b. Approval of Agenda for March 2, 2022 (*for possible action*)

II. PUBLIC INTEREST COMMENTS

All comments are to be limited to no more than three minutes per person. Comments made cannot be acted upon or discussed at this meeting, but may be placed on a future agenda for consideration.

III. DISCUSSION ITEMS

Page

- A. *For Possible Action:* Approve the Purpose and Process of Adding Public Member Participation on the TTD Incline Village Mobility Committee to Serve as a Steering Group for the Site Assessment and Public Outreach Process for Incline Village Transit Through 2022

1

IV. DISTRICT MANAGER REPORT

V. COMMITTEE MEMBER REQUESTS AND COMMENTS

This portion of the agenda is for members to make requests for future agenda items or to make a brief report about personal activities without further deliberation by the committee, although any member may request an item to be placed on a future agenda in response to such remarks.

VI. PUBLIC INTEREST COMMENTS

VII. ADJOURNMENT

COMPLIANCE WITH PUBLIC NOTICE REQUIREMENTS

This notice and agenda has been posted at the TTD office and at the Stateline, Nevada post office. The notice and agenda has also been posted at the North Tahoe Conference Center in Kings Beach, the Incline Village GID office and the North Tahoe Chamber of Commerce and on the TTD website: www.tahoetransportation.org.

For those individuals with a disability who require a modification or accommodation in order to participate in the public meeting, please contact Judi Allen at (775) 589-5502 or jallen@tahoetransportation.org.

Nevada Open Meeting Law Compliance

Written notice of this meeting has been given at least three working days before the meeting by posting a copy of this agenda at the principal office of TTD and at three other separate, prominent places within the jurisdiction of TTD not later than 9 a.m. of the third working day before the meeting.

Written notice of this meeting has been given by providing a copy of this agenda to any person who has requested notice of the meetings of the Committee. Such notice was delivered to the postal service used by the Committee not later than 9 a.m. of the third working day before the meeting for transmittal to the requester by regular mail, or if feasible for TTD and the requester has agreed to receive the public notice by electronic mail, transmitted to the requester by electronic mail sent not later than 9 a.m. of the third working day before the meeting.

Supporting materials were provided to any person requesting such materials and were made available to the requester at the time the material was provided to the members of the Committee or, if provided to the members of the Committee at the meeting, were made available to the requester at the meeting and are available on the TTD website: www.tahoetransportation.org. Please send requests for copies of supporting materials to Judi Allen at (775) 589-5502 or jallen@tahoetransportation.org.



MEMORANDUM

Date: February 25, 2022

To: Tahoe Transportation District (TTD) Incline Mobility Committee

From: TTD Staff, George Fink – Transit System Program Manager

Subject: Approve the Purpose and Process of Adding Public Member Participation on the TTD Incline Village Mobility Committee to Serve as a Steering Group for the Site Assessment and Public Outreach Process for Incline Village Transit Through 2022

Action Requested:

It is requested the committee approve the purpose and process to add public members to the committee through 2022 for the purpose of the committee acting as a steering group for the TTD site assessment and public outreach process for Incline Village transit.

Fiscal Analysis:

All expenditures associated with this item are accounted for in the FY22 approved budget.

Work Program Analysis:

This project is included in the work program and the TTD's Capital Improvement Program. All work associated with this effort will be captured under respective elements of the existing Work Program and corresponding allotted staff time.

Background:

At the last committee meeting on November 22, 2021, the committee members requested the inclusion of members of the public. Staff was directed to articulate the purpose of including members of the public and the role of the committee.

Discussion:

Purpose: The Incline Village Mobility Committee will advise staff and the consultant conducting the Site Alternatives Analysis for the Incline Village Mobility Hub on how to best involve and engage the public during the public outreach phase of the analysis. The intent on involving the public in assisting with this guidance is to ensure there is transparency and broad civic engagement.

Process: A draft application form (Attachment A) is proposed to solicit members of the public that desire to advise on the public outreach process. It is suggested that TTD's outreach team develop the messaging notifying the public of this opportunity and that the committee set a deadline to accept applications. Once the application period has closed, the committee could meet and select two or three members of the public as both representatives of the community

and of the committee. These members would then be seated on the committee through the calendar year of 2022.

Staff recommends choosing representatives that are established members of the Incline Village/Crystal Bay community from diverse socio-economic backgrounds with a history in public involvement and a track record reflecting the use of tact and diplomacy to address community challenges.

Next Steps: Staff will develop and release a Request for Qualifications (RFQ) to select a firm that has the desired technical expertise, approach, availability, and personnel to complete the site alternatives analysis and project development work. A component of this work will include a public outreach and community engagement process which the Incline Village Mobility Committee will advise upon and assist in implementing.

Additional Information:

If you have any questions or comments regarding this item, please contact George Fink at (775) 589-5325 or gfink@tahoetransportation.org.

Attachment:

- A. Draft Incline Village Mobility Committee Public Member Application

APPLICATION FOR INCLINE VILLAGE MOBILITY COMMITTEE PUBLIC MEMBER

Purpose: This committee will advise on the public outreach process that will be used by a consultant conducting the Site Alternatives Analysis for the Incline Village Mobility Hub.

APPLICANT DETAILS

Applying for: Incline Village Mobility Committee Public Member

First Name: _____

Middle Name: _____

Last Name: _____

Cell Phone: () _____ - _____

Business Phone: () _____ - _____

Home Phone: () _____ - _____

Local

Physical Address: _____

City: _____

State: _____ Zip: _____

Other

Physical Address: _____

City: _____

State: _____ Zip: _____

Email: _____

I am 18 years of age or older: Yes No

I have participated in:

- TRPA Regional Transportation Plan Process
- TTD Transit Master Plan Process
- Incline Village General Improvement District Committee(s)
- Washoe County Committee(s)
- Other _____

Can you attend evening meetings? Yes No

How much time do you spend in Incline Village annually? _____

Do you own or rent? Own Rent

If you own, is it a primary or secondary/vacation home: Primary Secondary/Vacation/STR

How long have you lived in Incline Village/Crystal Bay? _____

Job or Community Experience: _____

Occupation: _____

Company Name: _____

Position: _____

Availability Details: _____

Education and Experience: _____

What makes you a good candidate to be on the Incline Village Mobility Committee?

What is your knowledge of, or experience in, public engagement, planning, and public transit?

What do you feel is the most important contribution you can make as a member of the Committee?

What is your opinion or attitude toward public transit?