

TAHOE TRANSPORTATION DISTRICT (TTD)

FINANCE AND PERSONNEL COMMITTEE

Meeting Agenda

Tahoe Regional Planning Agency
128 Market Street
Stateline, NV 89449

June 1, 2022
2:00 p.m.

The Tahoe Transportation District Finance and Personnel Committee meeting will be physically open to the public at Tahoe Regional Planning Agency, Stateline, NV 89449 and in accordance with California and Nevada law, Committee members may be teleconferencing into the meeting via GoToWebinar. This meeting will be held in accordance with requirements under Government Code section 54953(e) as enacted by California AB-361 and a determination of TTD to waive certain requirements regarding teleconferencing. Members of the public may observe the meeting and submit comments in person at the above location or via GoToWebinar.

To register for the TTD Finance and Personnel Committee Meeting / TTD/C Board Meeting go to:
<https://attendee.gotowebinar.com/register/1667595623999408142>

There is only one registration link for both meetings. After registering, you will receive a confirmation email containing information about joining the webinar.

Members of the public may also provide public comment by sending comments to the Clerk to the Board by email at jallen@tahoetransportation.org. Please note which agenda item the comment pertains to. Comments will be distributed at the Board meeting and attached to the minutes of the meeting. All comments should be a maximum of 500 words, which corresponds to approximately three minutes of speaking time. Comments for each agenda item should be submitted prior to the close of that agenda item.

Any member of the public who needs accommodations should email or call Judi Allen who will use her best efforts to provide reasonable accommodations to provide as much accessibility as possible, while also maintaining public safety in accordance with TTD's procedure for resolving reasonable accommodation requests. All reasonable accommodations offered will be listed on the TTD website at tahoetransportation.org.

All items on this agenda are action items unless otherwise noted. Items on the agenda may be taken out of order. The Committee may combine two or more items for consideration. The Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

I. CALL TO ORDER AND GENERAL MATTERS

- a. Roll Call and Determination of Quorum
- b. *For Possible Action:* Approval of Conduct of Meeting via Teleconference Pursuant to California Government Code 54953(e)

Staff recommends, that by motion, the Budget Finance and Personnel Committee determines that the Governor of California has declared a state of emergency regarding COVID-19 pandemic and that COVID-19 poses an imminent safety risk to Budget Finance and Personnel Committee members and other potential attendees of this meeting, and authorize conduct of this

meeting and public participation by teleconference pursuant to Government Code section 54953(e).

- c. *For Possible Action:* Approval of Finance Personnel Committee Agenda for June 1, 2022
- d. *For Possible Action:* Approval of Finance Personnel Committee Minutes of May 4, 2022

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II. PUBLIC INTEREST COMMENTS

All comments are to be limited to no more than three minutes per person. Comments made cannot be acted upon or discussed at this meeting, but may be placed on a future agenda for consideration.

III. DISCUSSION ITEMS

	<u>Page</u>
A. <i>For Possible Action:</i> Review and Acceptance of the District's Financial Statement of Operations for the First Nine Months of Fiscal Year 2022 Through March 31, 2022 (Item VI.A.)	79
B. <i>For Possible Action:</i> Authorize the Renewal of the District's Line of Credit with Nevada State Bank for One Million Dollars for Purposes of Cash Flow Management for District Operations (Item VI.B.)	98
C. <i>For Possible Action:</i> Discussion and Possible Action on Development of a Methodology for Local Share Contribution to Support the General Fund for the Tahoe Transportation District, Including the Financial Support for a Deputy District Manager Position	3
D. <i>For Possible Action:</i> Adoption of Resolution 2022-009 Authorizing the District Manager to Enter into an Agreement with the California Department of Transportation for Funds Awarded for the Tahoe Transportation District's Zero Emission Bus Fleet Conversion Plan (Item V.D)	101

IV. PUBLIC INTEREST COMMENTS

V. ADJOURNMENT

TAHOE TRANSPORTATION DISTRICT (TTD)

Notice of Agenda and Agenda

Tahoe Regional Planning Agency
128 Market Street
Stateline, NV 89449

June 1, 2022
3:00 p.m.

The Tahoe Transportation District Board meeting will be physically open to the public at Tahoe Regional Planning Agency, Stateline, NV 89449 and in accordance with California and Nevada law, Board members may be teleconferencing into the meeting via GoToWebinar. This meeting will be held in accordance with requirements under Government Code section 54953(e) as enacted by California AB-361 and a determination of the Board of Directors to waive certain requirements regarding teleconferencing. Members of the public may observe the meeting and submit comments in person at the above location or via GoToWebinar.

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All items on this agenda are action items unless otherwise noted. Items on the agenda may be taken out of order. The Board may combine two or more items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

I. CALL TO ORDER AND GENERAL MATTERS

- A. Roll Call and Determination of Quorum of TTD
- B. *For Possible Action:* Adopt Resolution 2022-008 Authorizing Conduct of Teleconference Meetings of the District Under California Government Code section 54953(e) **Page #7**
- C. *For Possible Action:* Approval of Agenda for June 1, 2022
- D. *For Possible Action:* Approval of Board Minutes of May 4, 2022 **Page #9**
- E. *For Possible Action:* Acceptance of Committee Minutes
 - 1. February 2, 2022 - Program Implementation Committee **Page #73**
 - 2. March 2, 2022 – Program Implementation Committee **Page #76**
 - 3. May 4, 2022 – Finance and Personnel Committee **Page #1**

II. PUBLIC INTEREST COMMENTS

At this time, members of the public shall have the opportunity to directly address the Board. All comments are to be limited to no more than three minutes per person. The Board is prohibited by law from taking immediate action on or discussing issues raised by the public that are not listed on this agenda. In addition, members of the public shall have the opportunity to directly address the Board after each item on which action may be taken is discussed by the public body, but before the public body takes action on the item.

III. FOR INFORMATION: PROGRAM IMPLEMENTATION COMMITTEE REPORT (May 6 meeting)

IV. FOR INFORMATION: BUDGET FINANCE AND PERSONNEL COMMITTEE REPORT (June 1 meeting)

**V. TAHOE TRANSPORTATION DISTRICT (TTD) CONSENT ITEMS
(All items are for possible action)**

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A. <i>For Possible Action:</i> Review and Acceptance of the District's Financial Statement of Operations for the First Nine Months of Fiscal Year 2022 Through March 31, 2022	79
B. <i>For Possible Action:</i> Authorize the Renewal of the District's Line of Credit with Nevada State Bank for One Million Dollars for Purposes of Cash Flow Management for District Operations	98
C. <i>For Possible Action:</i> Approval of the Recommended Regional Partnerships and Communication Committee's Objectives Relevant to the District's Strategic Goals Adopted by the TTD Board of Directors	99
D. <i>For Possible Action:</i> Adoption of Resolution 2022-009 Authorizing the District Manager to Enter into an Agreement with the California Department of Transportation for Funds Awarded for the Tahoe Transportation District's Zero Emission Bus Fleet Conversion Plan	101
E. <i>For Possible Action:</i> Adoption of Resolution 2022-007 Approving Clean-Up Revisions to the Policies and Procedures Handbook	104

VI. TAHOE TRANSPORTATION DISTRICT (TTD) BUSINESS ITEMS

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A. <i>For Possible Action:</i> Nomination and Election of Chair and Vice-Chair for Fiscal Years 2023 and 2024, Appointment of TTD's Representative and Alternate to the Tahoe Regional Planning Agency's Advisory Planning Committee, and Appointment of TTD's Representative as a Director to the California Association of Councils of Governments	161
B. <i>For Possible Action:</i> Discussion and Possible Action on Development of a Methodology for Local Share Contribution to Support the General Fund for the Tahoe Transportation District Including the Financial Support for a Deputy District Manager Position	174
C. <i>For Possible Action:</i> Report and Discussion on the May 27 Nevada Legislative Oversight Committee for the Tahoe Regional Planning Agency and Marlette Lake Water System Field Trip and Hearing on Transportation	176

VII. FOR INFORMATION: DISTRICT MANAGER REPORT

VIII. BOARD MEMBER REQUESTS AND COMMENTS

X. PUBLIC INTEREST COMMENTS

XI. ADJOURNMENT

COMPLIANCE WITH PUBLIC NOTICE REQUIREMENTS

This notice and agenda has been posted at the TTD office and at the Stateline, Nevada post office. The notice and agenda has also been posted at the North Tahoe Conference Center in Kings Beach, the Incline Village GID office and the North Tahoe Chamber of Commerce and on the TTD website: www.tahoetransportation.org.

For those individuals with a disability who require a modification or accommodation in order to participate in the public meeting, please contact Judi Allen at (775) 589-5502 or jallen@tahoetransportation.org.

Nevada Open Meeting Law Compliance

Written notice of this meeting has been given at least three working days before the meeting by posting a copy of this agenda at the principal office of the Board and at three other separate, prominent places within the jurisdiction of the Board not later than 9 a.m. of the third working day before the meeting.

Written notice of this meeting has been given by providing a copy of this agenda to any person who has requested notice of the meetings of the Board. Such notice was delivered to the postal service used by the Board not later than 9 a.m. of the third working day before the meeting for transmittal to the requester by regular mail, or if feasible for the Board and the requester has agreed to receive the public notice by electronic mail, transmitted to the requester by electronic mail sent not later than 9 a.m. of the third working day before the meeting.

Supporting materials were provided to any person requesting such materials and were made available to the requester at the time the material was provided to the members of the Board or, if provided to the members of the Board at the meeting, were made available to the requester at the meeting and are available on the TTD website: www.tahoetransportation.org. Please send requests for copies of supporting materials to Judi Allen at (775) 589-5502 or jallen@tahoetransportation.org.