

**TAHOE TRANSPORTATION DISTRICT (TTD)  
INCLINE VILLAGE MOBILITY COMMITTEE**

**Meeting Agenda**

**Incline Village Library  
845 Alder Avenue  
Incline Village, NV**

**June 27, 2022  
5:30 p.m.**

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The Tahoe Transportation District Incline Village Mobility Committee meeting will be physically open to the public at the Incline Village Library and in accordance with California and Nevada law, Committee members may be teleconferencing into the meeting via GoToWebinar. This meeting will be held in accordance with requirements under Government Code section 54953(e) as enacted by California AB-361 and a determination of TTD to waive certain requirements regarding teleconferencing. Members of the public may observe the meeting and submit comments in person at the above location or via GoToWebinar.

Committee members: Alexis Hill-Chair, Mark Bruce, Andy Chapman, Kyle Davis,  
Carole Black, John Crockett, Bryan Gant

To register for the TTD Incline Village Mobility Committee Meeting go to:  
<https://attendee.gotowebinar.com/register/5523822597002963982>

After registering, you will receive a confirmation email containing information about joining the webinar.

Members of the public may provide public comment by sending comments to the Clerk to the Board by email at [jallen@tahoetransportation.org](mailto:jallen@tahoetransportation.org). Please note which agenda item the comment pertains to. Comments will be distributed at the meeting and attached to the minutes of the meeting. All comments should be a maximum of 500 words, which corresponds to approximately three minutes of speaking time. Comments for each agenda item should be submitted prior to the close of that agenda item.

Any member of the public who needs accommodations should email or call Judi Allen who will use her best efforts to provide reasonable accommodations to provide as much accessibility as possible, while also maintaining public safety in accordance with TTD's procedure for resolving reasonable accommodation requests. All reasonable accommodations offered will be listed on the TTD website at [tahoetransportation.org](http://tahoetransportation.org).

All items on this agenda are action items unless otherwise noted. Items on the agenda may be taken out of order. The Committee may combine two or more items for consideration. The Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**I. CALL TO ORDER AND ROLL CALL**

- a. Roll Call and Determination of Quorum
- b. *For possible action:* Approval of Agenda for June 27, 2022
- c. *For possible action:* Approval of Minutes of May 23, 2022

**II. PUBLIC INTEREST COMMENTS**

All comments are to be limited to no more than three minutes per person. Comments made cannot be acted upon or discussed at this meeting, but may be placed on a future agenda for consideration.

### III. DISCUSSION ITEMS

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B. <i>For Possible Action:</i> Initial Discussion on Community Process Concepts	5

### IV. DISTRICT MANAGER REPORT

#### V. COMMITTEE MEMBER REQUESTS AND COMMENTS

This portion of the agenda is for members to make requests for future agenda items or to make a brief report about personal activities without further deliberation by the committee, although any member may request an item to be placed on a future agenda in response to such remarks.

#### VI. PUBLIC INTEREST COMMENTS

#### VII. ADJOURNMENT

### COMPLIANCE WITH PUBLIC NOTICE REQUIREMENTS

This notice and agenda has been posted at the TTD office and at the Stateline, Nevada post office. The notice and agenda has also been posted at the North Tahoe Conference Center in Kings Beach, the Incline Village GID office and the North Tahoe Chamber of Commerce and on the TTD website: [www.tahoetransportation.org](http://www.tahoetransportation.org).

For those individuals with a disability who require a modification or accommodation in order to participate in the public meeting, please contact Judi Allen at (775) 589-5502 or [jallen@tahoetransportation.org](mailto:jallen@tahoetransportation.org).

#### **Nevada Open Meeting Law Compliance**

Written notice of this meeting has been given at least three working days before the meeting by posting a copy of this agenda at the principal office of TTD and at three other separate, prominent places within the jurisdiction of TTD not later than 9 a.m. of the third working day before the meeting.

Written notice of this meeting has been given by providing a copy of this agenda to any person who has requested notice of the meetings of the Committee. Such notice was delivered to the postal service used by the Committee not later than 9 a.m. of the third working day before the meeting for transmittal to the requester by regular mail, or if feasible for TTD and the requester has agreed to receive the public notice by electronic mail, transmitted to the requester by electronic mail sent not later than 9 a.m. of the third working day before the meeting.

Supporting materials were provided to any person requesting such materials and were made available to the requester at the time the material was provided to the members of the Committee or, if provided to the members of the Committee at the meeting, were made available to the requester at the meeting and are available on the TTD website: [www.tahoetransportation.org](http://www.tahoetransportation.org). Please send requests for copies of supporting materials to Judi Allen at (775) 589-5502 or [jallen@tahoetransportation.org](mailto:jallen@tahoetransportation.org).

**TAHOE TRANSPORTATION DISTRICT  
INCLINE VILLAGE MOBILITY  
COMMITTEE MEETING MINUTES  
May 23, 2022**

**Committee Members in Attendance:**

Andy Chapman, TNT-TMA  
Kyle Davis, NV Gov. Appointee (attended via phone)  
Alexis Hill, Washoe County (attended via phone)  
Bryan Gant, Public Member  
John Crockett, Public Member (attended via phone)  
Carole Black, Public Member (attended via phone)

**Committee Members Absent:**

Mark Bruce, TRPA Representative

**Others in Attendance:**

Carl Hasty, Tahoe Transportation District  
George Fink, Tahoe Transportation District

**I. CALL TO ORDER AND GENERAL MATTERS**

A. Roll Call and Determination of Quorum

The meeting of the Committee was called to order by Mr. Chapman at 5:31 at the Incline Village Crystal Bay Visitors Bureau and via teleconference. Roll call was taken and it was determined a quorum was not in attendance for the Committee. Mr. Davis arrived at 5:34 and a quorum was then in attendance.

B. Approval of Agenda for May 23, 2022

Motion/second by Ms. Hill/Mr. Davis to approve the committee agenda for today's meeting. The motion passed unanimously.

C. Approval of Minutes for April 13, 2022

Motion/second by Ms. Hill/Mr. Davis to approve the committee minutes. The motion passed unanimously.

**II. PUBLIC INTEREST COMMENTS**

There were no public comments

**III. DISCUSSION ITEMS**

A. Briefing on Roles and Responsibilities of the Committee Member and Review of Article 2 - Governance Policies, Article 3 - Board of Directors and Committees, and Article 4 - Board and Committee Meetings of the District's Policies and Procedures Handbook

Mr. Hasty reviewed this item. Ms. Black asked if there is a policy regarding interactions with other committees around topics that overlap. Mr. Hasty responded that if a member is commenting or participating in other District business to identify self as a member of the public, not of the committee.

Action Requested: For Possible Action

No action was taken.

B. An Overview and Orientation on Planned State Route 28 Multi-modal Corridor Improvements Related to Off-Highway Parking, Class I Shared Use Path, and Transit Including Incline Village and Crystal Bay

Mr. Hasty reviewed this item with a history of the Corridor Plan and the East Shore Express. Mr. Fink reviewed the process for the Request for Qualifications for the Mobility Hub site selection analysis, project concept, and public outreach process. Ms. Hill asked about the timing of the release of the RFQ. Mr. Hasty anticipates it will be released prior to the committee's June meeting.

Action Requested: For Possible Action

No action was taken.

**IV. DISTRICT MANAGER REPORT**

Mr. Hasty reported, as had been noted earlier, May 26 will be the hearing for special use permit with TRPA's hearing officer and staff has been busy working on staffing ESE this summer.

**V. 2022 TENTATIVE COMMITTEE AGENDA CALENDAR**

**VI. COMMITTEE MEMBER REQUESTS AND COMMENTS**

There were no member requests or comments.

**VII. PUBLIC INTEREST COMMENTS**

No public interest comments were made.

**VIII. ADJOURNMENT**

The meeting adjourned at 6:38 p.m.

Respectfully Submitted:

*Judi Allen  
Executive Assistant  
Clerk to the Board  
Tahoe Transportation District*

*(The above meeting was recorded in its entirety, anyone wishing to listen to the aforementioned tapes, please contact Judi Allen, Clerk to the Board, (775) 589-5502.)*



MEMORANDUM

Date: June 22, 2022  
To: Tahoe Transportation District (TTD) – Incline Village Mobility Committee  
From: TTD Staff, Carl Hasty – District Manager  
Subject: Presentation on Washoe County’s Tahoe Transportation Plan for Incline Crystal Bay Process and Outcomes

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**Action Requested:**

It is requested the Incline Village Mobility Committee hear a presentation by Ms. Amy Cummings, project manager for Parametrix on behalf of Washoe County, on the Tahoe Transportation Plan effort of the County for the Incline Village Crystal Bay communities.

**Fiscal Analysis:**

Other than staff time, TTD has no financial participation in the County work.

**Work Program Analysis:**

Staff time programmed for the Incline work includes coordination with the County and consultant team.

**Background:**

In January and May of 2021, the Washoe County Commission and TRPA Governing Board each adopted the Tahoe Area Plan, respectively. The Tahoe Area Plan is the specific plan under TRPA rules for the Incline Village and Crystal Bay Community ([https://www.trpa.gov/wp-content/uploads/documents/WCTAP\\_Final\\_Full.pdf](https://www.trpa.gov/wp-content/uploads/documents/WCTAP_Final_Full.pdf)).

“The purpose of the Washoe County Tahoe Area Plan is to act as a guide for the Board of County Commissioners, the Washoe County Planning Commission, the Tahoe Regional Planning Agency (TRPA), and the community on matters of growth and development within the Tahoe planning area. The plan outlines the existing pattern of development and provides a guide for growth. The plan guides growth by recognizing critical conservation areas, establishing existing and future land use and transportation patterns, and identifying current and future public service and facility needs. This plan was prepared to carry out Nevada Revised Statutes, Sections 278.150 to 278.230, inclusive, and other related sections. The plan was prepared to be consistent with the Lake Tahoe Regional Plan and TRPA’s standards for area plans as set forth in Chapter 13: Area Plans of the TRPA Code of Ordinances.”

Chapter 3 of the plan is the transportation element. Now the County would like more specific input on transportation needs within the Incline Crystal Bay area and has engaged the consultant group, Parametrix, to lead the effort.

**Discussion:**

Amy Cummings, the project manager for Parametrix, will provide a brief presentation to the Committee on the Washoe County Tahoe transportation planning work that is underway for the Incline Crystal Bay area as an update to the County's local area plan.

**Additional Information:**

If you have any questions or comments regarding this item, please contact Carl Hasty at (775) 589-5501 or [chasty@tahoetransportation.org](mailto:chasty@tahoetransportation.org).



MEMORANDUM

Date: June 22, 2022  
To: Tahoe Transportation District (TTD) - Incline Village Mobility Committee  
From: TTD Staff, Carl Hasty – District Manager  
Subject: Initial Discussion on Community Process Concepts

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**Action Requested:**

It is requested the Mobility Committee hear the presentation and discuss ideas related to community input in anticipation of working with the selected consultant team for the site assessment.

**Fiscal Analysis:**

The project concept and site assessment work is funded by Surface Block Transportation Grant (STBG) funds. Staff time is funded under transit operations.

**Work Program Analysis:**

This work is in the adopted work program for the current and next fiscal years.

**Background:**

The Request for Proposal (RFP) for a consultant team to provide the public process, project concept, and site assessment discussed at the last committee meeting has been drafted and advertised. The closing date for submission is August 5, 2022. Once selected and approved by TTD's Board of Directors, the consultant team will be introduced to the Committee and work will commence.

**Discussion:**

The discussion this month is preliminary work to get the committee into the thought process, in anticipation of the consultant team, on an approach for community involvement in the project concept and site assessment work. For example, several ideas came out of the online workshops TTD held in 2020 and a number of other comments have suggested project concepts; among them, being a standalone mobility hub, a mobility hub combined with other public service facilities, or combined with affordable housing, or combined with commercial development. The idea of this discussion is not the project concept, but to brainstorm on how best to engage the broad spectrum of the Incline Village Crystal Bay community.

In the RFP, TTD is asking the consultant team to prepare up to three project concepts based on the needs of a mobility hub, but also guided by public input on potential partnership type projects that could address additional community needs. The project concepts will then be used to develop site parameter criteria upon which to base the site assessment process.

**Additional Information:**

If you have any questions or comments regarding this item, please contact name at (775) 589-5501 or [chasty@tahoetransportation.org](mailto:chasty@tahoetransportation.org).