

**TAHOE TRANSPORTATION DISTRICT (TTD)
INCLINE VILLAGE MOBILITY COMMITTEE**

Meeting Agenda

**DWR Center, Meeting Room
948 Incline Way
Incline Village, NV**

**October 24, 2022
5:30 p.m.**

The Tahoe Transportation District Incline Village Mobility Committee meeting will be physically open to the public at the DWR Center and in accordance with California and Nevada law, Committee members may be teleconferencing into the meeting via GoToWebinar. This meeting will be held in accordance with requirements under Government Code section 54953(e) as enacted by California AB-361 and a determination of TTD to waive certain requirements regarding teleconferencing. Members of the public may observe the meeting and submit comments in person at the above location or via GoToWebinar.

Committee members: Alexis Hill-Chair, Andy Chapman, Cindy Gustafson,
Carole Black, John Crockett, Wendy Hummer

To register for the TTD Incline Village Mobility Committee Meeting go to:
<https://attendee.gotowebinar.com/register/2220494945165023755>

After registering, you will receive a confirmation email containing information about joining the webinar.

Members of the public may provide public comment by sending comments to the Clerk to the Board by email at jallen@tahoetransportation.org. Please note which agenda item the comment pertains to. Comments will be distributed at the meeting and attached to the minutes of the meeting. All comments should be a maximum of 500 words, which corresponds to approximately three minutes of speaking time. Comments for each agenda item should be submitted prior to the close of that agenda item.

Any member of the public who needs accommodations should email or call Judi Allen who will use her best efforts to provide reasonable accommodations to provide as much accessibility as possible, while also maintaining public safety in accordance with TTD's procedure for resolving reasonable accommodation requests. All reasonable accommodations offered will be listed on the TTD website at tahoetransportation.org.

All items on this agenda are action items unless otherwise noted. Items on the agenda may be taken out of order. The Committee may combine two or more items for consideration. The Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

I. CALL TO ORDER AND ROLL CALL

- a. Roll Call and Determination of Quorum
- b. *For possible action:* Approval of Agenda for October 24, 2022
- c. *For possible action:* Approval of Minutes of September 26, 2022

II. PUBLIC INTEREST COMMENTS

All comments are to be limited to no more than three minutes per person. Comments made cannot be acted upon or discussed at this meeting, but may be placed on a future agenda for consideration.

III. DISCUSSION ITEMS

- A. *For Discussion:* Presentation and Discussion of Transit Principles and Practices for Mobility Hubs, Examples in Mountain Towns and Compatible Land Uses, and the Workplan for Public Process Regarding Project Concept Development and Site Assessment Alternatives

IV. DISTRICT MANAGER REPORT

V. COMMITTEE MEMBER REQUESTS AND COMMENTS

This portion of the agenda is for members to make requests for future agenda items or to make a brief report about personal activities without further deliberation by the committee, although any member may request an item to be placed on a future agenda in response to such remarks.

VI. PUBLIC INTEREST COMMENTS

VII. ADJOURNMENT

COMPLIANCE WITH PUBLIC NOTICE REQUIREMENTS

This notice and agenda has been posted at the TTD office and at the Stateline, Nevada post office. The notice and agenda has also been posted at the North Tahoe Conference Center in Kings Beach, the Incline Village GID office and the North Tahoe Chamber of Commerce and on the TTD website: www.tahoetransportation.org.

For those individuals with a disability who require a modification or accommodation in order to participate in the public meeting, please contact Judi Allen at (775) 589-5502 or jallen@tahoetransportation.org.

Nevada Open Meeting Law Compliance

Written notice of this meeting has been given at least three working days before the meeting by posting a copy of this agenda at the principal office of TTD and at three other separate, prominent places within the jurisdiction of TTD not later than 9 a.m. of the third working day before the meeting.

Written notice of this meeting has been given by providing a copy of this agenda to any person who has requested notice of the meetings of the Committee. Such notice was delivered to the postal service used by the Committee not later than 9 a.m. of the third working day before the meeting for transmittal to the requester by regular mail, or if feasible for TTD and the requester has agreed to receive the public notice by electronic mail, transmitted to the requester by electronic mail sent not later than 9 a.m. of the third working day before the meeting.

Supporting materials were provided to any person requesting such materials and were made available to the requester at the time the material was provided to the members of the Committee or, if provided to the members of the Committee at the meeting, were made available to the requester at the meeting and are available on the TTD website: www.tahoetransportation.org. Please send requests for copies of supporting materials to Judi Allen at (775) 589-5502 or jallen@tahoetransportation.org.

**TAHOE TRANSPORTATION DISTRICT
INCLINE VILLAGE MOBILITY
COMMITTEE MEETING MINUTES
September 26, 2022**

Committee Members in Attendance:

Alexis Hill, Washoe County (attended remotely)
Carole Black, Public Member (attended remotely)
Andy Chapman, TNT-TMA
John Crockett, Public Member (attended remotely)
Bryan Gant, Public Member (attended remotely)
Chris Wood, Public Member Alternate

Committee Members Absent:

TRPA Representative
Kyle Davis, NV Gov. Appointee

Others in Attendance:

Carl Hasty, Tahoe Transportation District
Danielle Hughes, Tahoe Transportation District
Judi Allen, Tahoe Transportation District

I. CALL TO ORDER AND GENERAL MATTERS

A. Roll Call and Determination of Quorum

The meeting of the Committee was called to order by Ms. Hill at 5:31 p.m. at the Incline Village Crystal Bay Visitors Bureau and via GoToWebinar. Roll call was taken and it was determined a quorum was in attendance for the Committee.

B. Approval of Agenda for September 26, 2022

Motion/second by Mr. Chapman/Mr. Crockett to approve the committee agenda for today's meeting. The motion passed unanimously.

C. Approval of Minutes for June 27, 2022

Motion/second by Mr. Crockett/Mr. Gant to approve the committee minutes. The motion passed, with Mr. Chapman abstaining.

II. PUBLIC INTEREST COMMENTS

Steve Teshara, South Shore Transportation Management Association, urged the citizens of Incline Village not to say no and support the HDR contract to find out if a mobility hub is a good idea or not.

John Epilito, a 27-year resident, is not sure if a mobility hub is necessary, but he is opposed to using the old elementary school as a hub location and would like to see a more appropriate location.

Margaret Martini, resident since 1964, stated it is not a safe road and dangerous in the winter and doesn't think enough attention is being paid to the safety issues.

Sarah Schmitz, resident of Incline Village, pointed out the location of the old elementary school does not comply with TRPA's policy 2.8 and 5.2.

Patricia Lord worked at the elementary school in the 90's and stated it is a dangerous area to have cars and buses going through that area and does not want a mobility hub at that location.

III. DISCUSSION ITEMS

A. Discussion on the Linking Tahoe: Corridor Connection Plan Regarding the Nevada State Route 28 Multi-Modal Transportation Plan Summary Including Transit, Trails, Parking, and Mobility Hubs That Connect to Recreation, Commercial, and Residential Land Uses

Mr. Hasty reviewed this item. Ms. Black requested answers to her submitted questions and her biggest concern is when the data from those plans were obtained and believes there are gaps. Mr. Hasty agreed there are gaps and there is some opportunity to address that. Mr. Chapman added there could be a possibility of getting additional similar data from partners around the lake.

Helen Neff, resident of Incline Village, stated a transportation hub at Spooner Summit makes more sense than Incline Village with the number of vehicles at Spooner.

Mr. Epilito, a long-time real estate broker, stated he feels more research needs to be done.

Sara Schmitz stated the lake is impacted by vehicle miles traveled and wants to address environmental concerns, along with the need to look at mobility hubs outside the basin.

Margaret Martini hasn't heard anything about TART in what has already been provided and that information needs to be included in the data to make a complete comparison and study.

Denise Davis stated the need is to work on programs to connect with people outside the basin.

Action Requested: Informational Only

B. Review and Discussion of the Proposed Work Plan and Public Process for Input from the Committee to HDR Engineering Regarding Project Concept Development and Site Assessment Alternatives for Recommendation of Contract Award to the TTD Board of Directors at the October 5, 2022 Meeting

Mr. Hasty and Ms. Hughes reviewed this item. Mr. Gant noted his firm will be a subconsultant to HDR Engineering and, in order to avoid any conflict of interest, he is recusing himself from the committee. Ms. Hill asked Mr. Wood to sit in for Mr. Gant. Mr. Chapman noted when discussing the outreach, there is the need to identify, discuss and make sure that it is understood that Incline is just a part of the larger transportation system of Tahoe. He added transportation tools are needed within and outside the basin. Ms. Black proposed having this committee as a steering committee for the process. Mr. Hasty noted this committee was formed for this process. Mr. Crockett emphasized the importance of the targeted outreach to communities to involve them in the process. Mr. Wood asked how

many contracts HDR has had with the District. Mr. Hasty stated HDR was contracted by the District to conduct a passenger ferry alternatives analysis and possibly a few smaller contracts.

Mr. Epilito asked if HDR will be taking into consideration the fact that numerous people are against having the transit hub at the old elementary school site.

McKenna Temen, HDR, stated yes that will be taken into consideration during the planning. She added their goal is to collaborate with the community during this phase of the project, then develop a vision of the hub and look at possible site locations for that vision.

Ms. Neff asked if there would be collaboration with NDOT. Mr. Hasty confirmed NDOT is an important partner.

Eric Young, Washoe County, stated the community process is spot on and doesn't want anyone to lose sight that any site that is contemplated will be looked at with the concepts of safety and community compatibility.

Ms. Martini asked if Chair Hill is pro the elementary school site and if there is a conflict of interest.

Chair Hill stated she is pro public process and is looking to make the community better.

Mr. Domino asked how big of a factor is the ownership of the school site going to be in making the decision.

Mr. Hasty noted it is only an option at this time.

Ms. Lord stated there is no preference at the trail for Incline residents and this project is not benefiting them.

Action Requested: For Possible Action

Mr. Chapman moved to recommend approval of the contract award to HDR Engineering to the TTD Board of Directors with the following considerations: review the contract for the court location in item 31 and to recommend that staff works with the committee on the Short Range Transit Plan input and other reasonable input from a research perspective into this process and to ensure those elements are incorporated into the plan. Mr. Crockett seconded the motion. The motion passed, with Ms. Black voting no.

IV. DISTRICT MANAGER REPORT

Mr. Hasty reported the District received agreements and notices to proceed from NDOT for the design and construction of additional parking at the trailhead, along with the design of parking lots at Hidden and Chimney Beaches.

V. COMMITTEE MEMBER REQUESTS AND COMMENTS

Ms. Hill noted Washoe County will hold their Washoe Tahoe Transportation Summit to November 16 at 4:00 p.m. at the Parasol building.

VI. PUBLIC INTEREST COMMENTS

Mr. Hansen stated this project will be a challenge, but they are looking forward to bringing everyone together to figure out the right solution.

VII. ADJOURNMENT

The meeting adjourned at 7:16 p.m.

Respectfully Submitted:

*Judi Allen
Executive Assistant
Clerk to the Board
Tahoe Transportation District*

(The above meeting was recorded in its entirety, anyone wishing to listen to the aforementioned tapes, please contact Judi Allen, Clerk to the Board, (775) 589-5502.)



MEMORANDUM

Date: October 19, 2022

To: Tahoe Transportation District (TTD) Incline Village Mobility Committee

From: TTD Staff – Danielle Hughes, Capital Program Manager

Subject: Presentation and Discussion of Transit Principles and Practices for Mobility Hubs, Examples in Mountain Towns and Compatible Land Uses, and the Workplan for Public Process Regarding Project Concept Development and Site Assessment Alternatives

Action Requested:

It is requested the Committee hear the presentation on transit principles and mobility hub examples in other mountain towns and compatible land uses, and discuss the workplan for the public process regarding the project concept development for a mobility hub, site assessment alternatives, and related public input process for Incline Village.

Fiscal Analysis:

All expenditures associated with this item for the fiscal year are in the approved FY23 budget, with \$200,000 allocated for Professional Services and \$13,000 for staff time or potential budget amendments for potential out of scope services. Staff time is currently being billed to Transit. Funding sources include \$202,350 of Surface Transportation Block Grant funds and \$10,650 in Transportation Development Act funds.

Work Program Impact:

All work associated with this effort is captured under respective elements of the approved FY23 work program and will be included in the FY24 work program, with corresponding allotted staff time. This project aligns with TTD's Strategic Goal SG-3 - Increase the connectivity and reliability of a regional multi-modal transit system around the Basin.

Background:

At the October Board meeting, the TTD Board of Directors approved the contract with HDR Engineering to develop a project concept and site assessment for an Incline Village mobility hub. This is the first committee meeting to facilitate a discussion on mobility hubs and compatible land uses.

Discussion:

HDR will present transit planning practices and principles regarding mobility hubs and provide some pertinent examples of mobility hubs with compatible lands uses as educational background for consideration and discussion related to the project concept development and outreach strategy with the Committee.

DH/ja

AGENDA ITEM: III.A.

Additional Information:

If you have any questions or comments regarding this item, please contact Danielle Hughes at (775) 557-4901 or dhughes@tahoetransportation.org.

DH/ja

AGENDA ITEM: III.A.