

**TAHOE TRANSPORTATION DISTRICT (TTD)  
INCLINE VILLAGE MOBILITY COMMITTEE**

**Meeting Agenda**

**DWR Center, Trepp Room  
948 Incline Way  
Incline Village, NV**

**November 30, 2022  
5:30 p.m.**

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The Tahoe Transportation District Incline Village Mobility Committee meeting will be physically open to the public at the DWR Center and in accordance with California and Nevada law, Committee members may be teleconferencing into the meeting via GoToWebinar. This meeting will be held in accordance with requirements under Government Code section 54953(e) as enacted by California AB-361 and a determination of TTD to waive certain requirements regarding teleconferencing. Members of the public may observe the meeting and submit comments in person at the above location or via GoToWebinar.

Committee members: Alexis Hill-Chair, Andy Chapman, Cindy Gustafson,  
Carole Black, John Crockett, Wendy Hummer

To register for the TTD Incline Village Mobility Committee Meeting go to:  
<https://attendee.gotowebinar.com/register/7217646651305377804>

After registering, you will receive a confirmation email containing information about joining the webinar.

Members of the public may provide public comment by sending comments to the Clerk to the Board by email at [jallen@tahoetransportation.org](mailto:jallen@tahoetransportation.org). Please note which agenda item the comment pertains to. Comments will be distributed at the meeting and attached to the minutes of the meeting. All comments should be a maximum of 500 words, which corresponds to approximately three minutes of speaking time. Comments for each agenda item should be submitted prior to the close of that agenda item.

Any member of the public who needs accommodations should email or call Judi Allen who will use her best efforts to provide reasonable accommodations to provide as much accessibility as possible, while also maintaining public safety in accordance with TTD's procedure for resolving reasonable accommodation requests. All reasonable accommodations offered will be listed on the TTD website at [tahoetransportation.org](http://tahoetransportation.org).

All items on this agenda are action items unless otherwise noted. Items on the agenda may be taken out of order. The Committee may combine two or more items for consideration. The Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**I. CALL TO ORDER AND ROLL CALL**

- a. Roll Call and Determination of Quorum
- b. *For Possible Action:* Approval of Conduct of Meeting via Teleconference Pursuant to California Government Code 54953(e)

Staff recommends, that by motion, the Incline Village Mobility Committee determines that the Governor of California has declared a state of emergency regarding COVID-19 pandemic and that COVID-19 poses an imminent safety risk to Incline Village Mobility Committee members and other potential attendees of this meeting, and authorize conduct of this meeting and public

participation by teleconference pursuant to Government Code section 54953(e).

c. *For possible action:* Approval of Agenda for November 30, 2022

d. *For possible action:* Approval of Minutes of October 24, 2022

**Page #1**

## **II. PUBLIC INTEREST COMMENTS**

All comments are to be limited to no more than three minutes per person. Comments made cannot be acted upon or discussed at this meeting, but may be placed on a future agenda for consideration.

## **III. DISCUSSION ITEMS**

**Page**

A. *For Discussion:* Discussion on the Public Outreach Plan for the Incline Village Mobility Hub Project Concepts and Site Selection Assessment Alternatives

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## **IV. DISTRICT MANAGER REPORT**

## **V. COMMITTEE MEMBER REQUESTS AND COMMENTS**

This portion of the agenda is for members to make requests for future agenda items or to make a brief report about personal activities without further deliberation by the committee, although any member may request an item to be placed on a future agenda in response to such remarks.

## **VI. PUBLIC INTEREST COMMENTS**

## **VII. ADJOURNMENT**

## **COMPLIANCE WITH PUBLIC NOTICE REQUIREMENTS**

This notice and agenda has been posted at the TTD office and at the Stateline, Nevada post office. The notice and agenda has also been posted at the North Tahoe Conference Center in Kings Beach, the Incline Village GID office and the North Tahoe Chamber of Commerce and on the TTD website: [www.tahoetransportation.org](http://www.tahoetransportation.org).

For those individuals with a disability who require a modification or accommodation in order to participate in the public meeting, please contact Judi Allen at (775) 589-5502 or [jallen@tahoetransportation.org](mailto:jallen@tahoetransportation.org).

### **Nevada Open Meeting Law Compliance**

Written notice of this meeting has been given at least three working days before the meeting by posting a copy of this agenda at the principal office of TTD and at three other separate, prominent places within the jurisdiction of TTD not later than 9 a.m. of the third working day before the meeting.

Written notice of this meeting has been given by providing a copy of this agenda to any person who has requested notice of the meetings of the Committee. Such notice was delivered to the postal service used by the Committee not later than 9 a.m. of the third working day before the meeting for transmittal to the requester by regular mail, or if feasible for TTD and the requester has

agreed to receive the public notice by electronic mail, transmitted to the requester by electronic mail sent not later than 9 a.m. of the third working day before the meeting.

Supporting materials were provided to any person requesting such materials and were made available to the requester at the time the material was provided to the members of the Committee or, if provided to the members of the Committee at the meeting, were made available to the requester at the meeting and are available on the TTD website: [www.tahoetransportation.org](http://www.tahoetransportation.org). Please send requests for copies of supporting materials to Judi Allen at (775) 589-5502 or [jallen@tahoetransportation.org](mailto:jallen@tahoetransportation.org).

**TAHOE TRANSPORTATION DISTRICT  
INCLINE VILLAGE MOBILITY  
COMMITTEE MEETING MINUTES  
October 24, 2022**

**Committee Members in Attendance:**

Alexis Hill, Washoe County  
Carole Black, Public Member (attended remotely)  
Andy Chapman, TNT-TMA  
John Crockett, Public Member  
Wendy Hummer, Public Member

**Committee Members Absent:**

Cindy Gustafson, Placer County

**Others in Attendance:**

Carl Hasty, Tahoe Transportation District  
Danielle Hughes, Tahoe Transportation District  
George Fink, Tahoe Transportation District  
Judi Allen, Tahoe Transportation District

**I. CALL TO ORDER AND GENERAL MATTERS**

A. Roll Call and Determination of Quorum

The meeting of the Committee was called to order by Ms. Hill at 5:34 p.m. at the DWR Center and via GoToWebinar. Roll call was taken and it was determined a quorum was in attendance for the Committee.

B. Approval of Agenda for October 24, 2022

Motion/second by Mr. Chapman/Ms. Hummer to approve the committee agenda for today's meeting. The motion passed unanimously.

C. Approval of Minutes for September 26, 2022

Motion/second by Mr. Crockett/Mr. Chapman to approve the committee minutes. The motion passed unanimously.

**II. PUBLIC INTEREST COMMENTS**

There were no public interest comments.

**III. DISCUSSION ITEMS**

A. Presentation and Discussion of Transit Principles and Practices for Mobility Hubs, Examples in Mountain Towns and Compatible Land Uses, and the Workplan for Public Process Regarding Project Concept Development and Site Assessment Alternatives

Ms. Hughes reviewed this item and introduced Jim Hansen, HDR Engineering. Mr. Hansen gave a presentation and introduced Jackie Dennis and Eric Plapper. The Committee gave the consultant suggestions regarding possible stakeholders and ways to reach the public.

Ms. Black reminded staff of the need for updated data.

Action Requested: Informational Only

**IV. DISTRICT MANAGER REPORT**

Mr. Hasty brought up the timing of the November and December meetings. The Committee agreed to change the November meeting to November 30 at 5:30 and cancel the December meeting.

**V. COMMITTEE MEMBER REQUESTS AND COMMENTS**

No Committee requests or comments.

**VI. PUBLIC INTEREST COMMENTS**

Denise Davis commented she is familiar with Colorado public transportation and is not opposed to a mobility hub, but is concerned with the possible location.

**VII. ADJOURNMENT**

The meeting adjourned at 6:54 p.m.

Respectfully Submitted:

*Judi Allen  
Executive Assistant  
Clerk to the Board  
Tahoe Transportation District*

*(The above meeting was recorded in its entirety, anyone wishing to listen to the aforementioned tapes, please contact Judi Allen, Clerk to the Board, (775) 589-5502.)*

MEMORANDUM

Date: November 22, 2022

To: Tahoe Transportation District (TTD) Incline Village Mobility Committee

From: TTD Staff – Danielle Hughes, Capital Program Manager

Subject: Discussion on the Public Outreach Plan for the Incline Village Mobility Hub Project Concepts and Site Selection Assessment Alternatives

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**Action Requested:**

It is requested the Committee review the Public Outreach Plan prepared by HDR Engineering and provide input on the plan and stakeholder list.

**Fiscal Analysis:**

All expenditures associated with this item for the fiscal year are in the approved FY23 budget, with \$200,000 allocated for Professional Services and \$13,000 for staff time or potential budget amendments for potential out of scope services. Staff time is currently being billed to Transit. Funding sources include \$202,350 of Surface Transportation Block Grant funds and \$10,650 in Transportation Development Act funds. The HDR agreement is for \$200,000. The additional funds currently set aside will be needed for the mailers, phonenumber, and other items as outlined in the plan.

**Work Program Impact:**

All work associated with this effort is captured under respective elements of the approved FY23 work program and will be included in the FY24 work program, with corresponding allotted staff time. This project aligns with TTD's Strategic Goal SG-3 - Increase the connectivity and reliability of a regional multi-modal transit system around the Basin.

**Background:**

At the October Board meeting, the TTD Board of Directors approved the contract with HDR Engineering to develop a project concept and site assessment for an Incline Village mobility hub. The first steps to completing that work include reviewing existing plans and development of this outreach plan.

**Discussion:**

Staff will provide a brief overview of the Public Outreach Plan and seek input on the plan and stakeholder list presented in Attachments A and B, respectively. Personal contacts have been removed from the stakeholder list to respect the privacy of those individuals. Those who have signed up for notifications on the Incline Village Mobility Hub and/or Tahoe Transportation websites will also be included in the outreach. Staff will also request the e-mail list from Washoe County's Incline Village Transportation Plan contacts.

**Additional Information:**

If you have any questions or comments regarding this item, please contact Danielle Hughes at (775) 557-4901 or [dhughes@tahoetransportation.org](mailto:dhughes@tahoetransportation.org).

**Attachments:**

- A. HDR Engineering's Public Outreach Plan
- B. Draft stakeholder list

# TAHOE TRANSPORTATION DISTRICT INCLINE MOBILITY HUB PUBLIC INVOLVEMENT PLAN DRAFT

*Prepared for:*



Tahoe Transportation District

*Prepared by:*



November 2022

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## STAKEHOLDER & PUBLIC INVOLVEMENT PLAN

### 1. Project Background

The Lake Tahoe region faces numerous unique transportation challenges due to constrained infrastructure and seasonal travel patterns from residents, workers, and visitors. Incline Village is seeking to balance the needs of each of these stakeholder groups, which requires a thoughtful approach to solicit their feedback and identify new mobility opportunities that will best serve all users. Historically, new transportation proposals in the region have been challenging to implement due to competing interests. To understand these points of view, HDR has assembled a team of national mobility experts supported by a team with a deep history delivering transportation projects in the Lake Tahoe region. The Public Involvement Plan is developed upon the following principles:

1. Siting and designing a mobility hub should begin by identifying trips that can be most effectively be replaced by new transportation services. The team is reviewing recent plans and identifying potential gaps for further data collection.
2. After identifying these trips, outreach will be tailored specifically to the types of travelers accessing these origins and destinations. Public engagement will meaningfully consult a diversified set of stakeholders, including underserved populations, to determine the vision, desired transportation services, and proposed amenities.
3. Once preliminary outreach has identified desired features, sites can then be assessed for suitability.
4. Feedback received through the public involvement process will determine the services, amenities, and siting(s).

### Core Project Team

Name	Role	Email
<b>TTD</b>		
Danielle Hughes	Capital Program Manager	dhughes@tahoetransportation.org
George Fink	Transit System Program Manager	gfink@tahoetransportation.org
Donnie McBath	Transit Planner/Analyst	dmcbath@tahoetransportation.org
<b>HDR</b>		
Jim Hanson	Project Manager	Jim.Hanson@hdrinc.com

DH/ja

**STAKEHOLDER & PUBLIC INVOLVEMENT PLAN**

Jackie Dennis	Public Involvement Lead	Jacqueline.Dennis@hdrinc.com
Crissy Hunt	Public Involvement Support	Christine.Hunt@hdrinc.com
MJT Consulting		
McKenna Temen	Public Involvement (local)	Mckenna@mjtconsultingllc.com

## 2. Stakeholder and Public Involvement Overview

The Public Involvement Plan is flexible and adaptable according to the needs of Incline Village, including not only full-time residents but those who may be seasonal residents, visitors, businesses and their workforce who have a vested interest in regional transportation. The goal is to listen, educate, engage, answer questions, collect data, mitigate concern, and garner community feedback regarding the services, amenities, and needs for the Incline Village Mobility Hub. Our messaging will reinforce the project timeline and provide a solid understanding of how public involvement and input will create the vision for the Incline Village Mobility Hub and the foundation for future phases of the project. Our team will consider the seasonality of the project area, how to maximize outreach during winter months, and build upon previous feedback from the public. The plan is developed to execute a transparent, inclusive, equitable, and fair public involvement process that is both bilingual and ADA compliant in collaboration with the community to obtain valuable insight in which to create the vision for a multimodal mobility hub.

### Public Involvement Goals and Objectives

The intended outcome of the public involvement process is to engage community members and stakeholders of Incline Village to obtain feedback and create a vision and project design for the Incline Village Mobility Hub Concept Plan. The following goals will be finalized in cooperation with the Tahoe Transportation District (TTD) and the Incline Village Mobility Committee. The desired goals and objectives are:

- Establish a data-informed public involvement approach
- Work with the community to obtain meaningful and collaborative public input leading to informed decisions that meet the community's needs through transparency, inclusivity, and a diverse audience.
- Incorporate public feedback into the official project record and consider all comments in the decision-making and design concept process

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- Engage community leaders who can help the project team access hard-to-reach groups including seasonal residents, visitors, workforce, and minorities to understand their interests and priorities
- Identify potential services, amenities, and locations for the Incline Village mobility hub and communicate that it is a piece of the broader transit system for the Tahoe Basin

### Target Audiences

The list below is a generalized list of key groups to engage for input. The complete stakeholder list can be found in Appendix A. The stakeholder list will be added to and maintained throughout the duration of the project, and will include the following:

- Residents including renters
- Visitors
- Transit users and commuters
- “Hard-to-reach” populations
- Local business owners and employees
- Community and civic groups (such as Washoe County Incline Citizens Advisory Board)
- Local and regional governments and agencies
- Business associations and chambers of commerce
- Bicycle advocacy groups
- Developers, builders, and employees

### 3. Project Management

All public involvement activities will require thorough documentation, including a record of stakeholders / contacts, outreach, media, and comments received throughout the duration of the public involvement process. HDR will develop the following promotional materials:

- Press releases
- Social media posts
- Updated website content

## 4. Public Involvement Tools

The public involvement strategy has been developed to guide the appropriate communication tools to properly engage various stakeholders throughout the public involvement process. The following tools will be used to educate the stakeholders and the public about the project and provide opportunities for input. The team will incorporate both in-person and virtual outreach methods, which will broaden the overall reach to those who might not have broadband access.

### Key Community Ambassadors

The project team will enlist reputable and influential community ambassadors, including the Incline Village Mobility Committee, for the project to help disseminate project information, assist in educating the community, and encourage community engagement. They will be provided with information, including a survey, to disseminate to their organization’s constituents. Below is a sample list of key ambassadors including, but not limited to, those listed below. Please refer to the stakeholder list in Appendix A for the full list of stakeholders. As outreach progresses, additional contacts will be added to the list as they are collected throughout the process.

Organization
Nevada Department of Transportation
Regional Transportation Commission of Washoe County
Washoe County & Washoe County Sheriff’s Office - Incline Village
Incline Village General Improvement District
Incline Village Crystal Bay Citizen Advisory Board
Lake Tahoe Bicycle Coalition/Tahoe Regional Planning Agency
Nevada Highway Patrol
Incline Village Visitors Bureau
North Lake Tahoe Business Association
Incline Village Crystal Bay Association

## Outreach and Promotional Materials

HDR will develop a variety of easy-to-read, bilingual materials to educate the public and keep the project messaging consistent. Promoting the project as “The People’s Plan” can help develop collaboration and immediately promotes community collaboration for the future mobility hub services, amenities, and locations, letting the community know that this project concept is being developed with their voice and feedback regarding priorities and needs as they relate to a mobility hub. HDR will develop the following materials which will be distributed to the aforementioned stakeholder list and community ambassadors:

- Project Fact Sheet/flyer promoting “The People’s Plan”
- Press release
- Geo-targeted social media posts
- Updated Website copy
- Digital survey
- Eblasts
- Postcard/mailer
- PowerPoint presentations

## Press Releases

Two informative press releases will be drafted by HDR to promote project information and opportunities for engagement and will be pitched to media by HDR. One press release will be disseminated at the launch of the public engagement period and the second press release will be disseminated prior to unveiling the draft design concept and preliminary site selection shaped by the community’s feedback.

## Social Media

Social media sites have the potential to greatly enhance public involvement, especially in information dissemination and participant feedback. The communications team will use social media to announce public engagement opportunities and as one of the methods through which to educate the community. Social media content will be created by HDR and posted by TTD on TTD’s existing accounts, with a focus on Facebook, the most active social media platform. TTD is encouraged to tag local community partners to increase peer-to-peer engagement and reach. HDR will develop 3 posts for each TTD platform at the initial launch of the public engagement period, in the midst of the public engagement period, and prior to unveiling the draft design concept shaped the community’s feedback.

Facebook groups to target and post include, but are not limited to:

- Incline Village, public group for locals and visitors
- Incline Village Locals, private group for locals (membership needed)

## Website

The [inclinevillagemobilityhub.org](https://inclinevillagemobilityhub.org) website will serve as an online information center for all potential stakeholders providing ongoing information about the project understanding, updates on different milestones reached throughout the planning process and opportunities to participate and provide input and feedback. The [project webpage](#) will be updated prior to the launch of public outreach and public comments will be addressed in a manner similar to the previous project town halls. HDR will develop updated website copy and HDR will execute posting the updated copy to the website.

## Digital Survey

HDR will develop one digital survey to inform the public about the project and to solicit feedback on specific needs, such as potential sites, services, and amenities. The survey will assist in capturing feedback from both visitors and community members. HDR will create a QR code that links promotional materials directly to the survey for easy access. HDR will work with TTD in the development of the survey while implementing best practices on gaining maximum participation. The survey will be made bilingual to include options for English and Spanish speakers, as well as meet ADA compliance for those with disabilities. A link to the survey will be posted on the project webpage and it will link to a form developed and managed by HDR where the results will be collected. HDR will provide TTD with the survey analytics once per week during the project community feedback period. To encourage participation, it is recommended that TTD provide participants the opportunity to participate in a lottery for a free parking pass at the Tunnel Creek Trailhead under the Park Tahoe program.

## Eblasts

Three e-blasts will be disseminated to key stakeholders promoting the project and survey for community engagement purposes. One e-blast is disseminated at the opening of the community feedback period when the survey becomes live online promoting the in-person community workshops and public comment opportunities; a second e-blast will be distributed in the middle of the community feedback period, and a third e-blast sent out prior to the close of the community engagement period. HDR will develop and disseminate the eblasts with TTD's approval distributing them to the stakeholder list.

## Fact Sheet/Informational Flyer

A bilingual informational flyer will be created and posted at within Incline Village so that the community and workforce have access to pertinent project information and opportunities for engagement. The flyer will be used to solicit feedback from visitors, lower-income and service worker groups, and those who commute and/or use public transit on a regular basis. An electronic copy (PDF) of the flyer will also be made available for use in emails, online and more. The flyer will be made available in both English and Spanish and include project facts and public involvement opportunities, as well as the numerous methods in which to provide feedback. HDR will develop the flyer/fact sheet and TTD will print and post it at the determined key locations including providing it to TART and TART Connect Microtransit to post on their transit vehicles. Other distribution locations could include the following:

- Property management companies for sharing with owners and renters electronically or posting at properties/offices
- Homeowners associations
- Local businesses
- Recreation facilities

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- Community centers/facilities

### PowerPoint Presentations

HDR to develop one PowerPoint presentation that will be updated twice for public consumption for utilization at numerous public meetings and forums to educate the community regarding the project and encourage public involvement and feedback.

### Postcard / Mailer

HDR will create a bilingual postcard with project information to spark interest, establish project priorities and key milestones, and encourage participation for feedback via the online survey or in-person at an upcoming community engagement opportunity. Every Door Direct Mail (EDDM), a service provided by the United States Postal Service that allows prioritization of specific mail routes within the project area could be utilized or another USPS mailing service that caters to forwarded addresses in bulk. TTD will be responsible for payment of the printed postcards and postage.

To reach all residents and businesses within Incline Village, five mailing routes totaling 2,875 postcards and a postage fee of \$537.63 is estimated. This does not include printing costs. *\*The printing, postage, and mailing costs are not included within the current project budget.*

### Advertisement

HDR will create a bilingual advertisement that TTD can place in the local newspaper to promote the project, the survey, and the public involvement opportunities to learn more and provide feedback. Additional ads can be placed digitally on the local news sites, as well as three boosted and paid social media ads. *\*The ad placements, posting and publication printing costs are not included within the current project budget.*

### Email and Hotline

TTD will set up a project email and phone voicemail that are both dedicated to the project. TTD will program the email, so that emails and inquiries will be sent to a HDR staff member. TTD will also program a phone voicemail to be dedicated to the project and the incoming messages will also be programmed to be emailed to a HDR staff member.

## 5. In-Person Public Engagement

### In-Person Public Meetings

HDR will execute and staff meetings with community members in collaboration with TTD that will take place on five separate occasions to address specific interests or concerns. These meetings will take place at centrally located and ADA accessible locations, and at times that are thoughtfully scheduled and convenient for the participants. The HDR team will create a brief PowerPoint presentation, however the meetings are intended to be an informal gathering to build trust, educate, and solicit feedback. The following in-person meetings are recommended:

- **Meeting #1: At launch of community engagement period;** audience is Community Members, Visitors, Local Business Owners, and Workforce
  - At launch of community engagement period, meet at a convenient public site in the evening potentially from 3 pm to 6 pm with a formal presentation at 4:30 pm to educate regarding the project and obtain community feedback
- **Meeting #2:** Prior to unveiling draft design concept and preliminary site assessment shaped by community feedback; audience is Community Members, Visitors, Local Business Owners, and Workforce
  - Following community engagement period and prior to design concept unveiling, meet at a convenient public site in the evening potentially from 3 pm to 6 pm with a formal presentation at 4:30 pm to unveil results of community engagement and discuss the resulting and recommended design concept
- **Incline Village Mobility Committee Meetings:** HDR will actively participate and present at three Incline Village Mobility Committee meetings during the course of the project. HDR project manager or other staff should be available regularly to listen and answer questions at most committee meetings that do not include active participation.

## 6. Comment Database Management and Engagement Metrics

All communication received throughout the public involvement process will be entered into a comment management database. A thorough process of tracking and reporting public involvement throughout the process will include a comment management report of all public comments and metrics for public participation and serve as an official record of the public and stakeholder input.

Comments made via the project email, project voicemail, USPS mail, or in-person at a public meeting, or via the survey link, will automatically receive the following message:

Thank you for your feedback on the Incline Village Transit Mobility Hub Project. Your comment will be reviewed by our project team, considered prior to the design process, and incorporated into the official project record. Please refer to the project website for frequently asked project questions and answers. When new issues/questions arise that have a common theme they will be added to the website to assure that information can be shared by all.

HDR will manage the automatic comment responses. Comments made via social media will not receive a response, will not be

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included in the official public record, and are not required via federal regulation.

HDR will monitor comments made via the project email, project voicemail, USPS mail, or in-person at a public meeting, or via the survey link, and include them in the overall project comment database. HDR will monitor the comments for common themes and update the Frequently Asked Questions on the Project Website weekly or as needed only with a question and response that is frequently asked or made. HDR will provide draft response to TTD in two business days and request that TTD provide any revisions within two business days to assure that questions are addressed in a timely manner and posted to the website within one week as possible.

At the close of the project, HDR will provide TTD with a comment management report as requested that will serve as an official record of the public and stakeholder input from the meetings and platforms listed above.

## Recommended Community Engagement Activities Not Included in Current Budget

### In-Person Surveys

TTD staff will utilize paper surveys, the flyer with the survey QR code, and/or digital tablets (up to two provided by HDR on loan) to conduct in-person outreach and obtain additional feedback. To capture a variety of users outreach is recommended, but not confirmed, to be conducted in the following locations:

#### Local Shopping Center

- Location #1: Incline Center (Raley's Shopping Center) - a hosted table outside of Raley's, as well as walking to all other businesses in the shopping center

#### Ski Resort

- Location #2: Diamond Peak - Wednesday mornings at Diamond Peak are 55+ ski clinic days between January and March

#### Community Area

- Location #3: Incline Village Library - a hosted table inside the library

## Information Drops

TTD staff will coordinate with major employers and drop flyers in key locations such as the Hyatt Regency Resort and Spa, Incline Village Community Hospital, Sierra Nevada University, Visitors Authority, Incline Village General Improvement District (IVGID) and Incline High, Middle, and Elementary Schools for management to post in break rooms or distribute at staff meetings. The flyers will display general project information and a QR code that links users directly to the online survey, so valuable information from the working public can be included within the community feedback.

During shift changes at the resorts and with other major area employers, the paper surveys can be distributed or the QR code distributed for the workforce to access the survey on the spot via their personal cell phone.

## Neighborhood Notification

TTD will execute printing and distributing project flyers posted in main areas at key apartment complexes to engage the low-income, working community members. The project team can utilize tablets and paper surveys with QR codes to conduct direct outreach via markets or common areas within the apartment complexes approved by the property owner and manager and within NRS code. Homeowners Associations can also be outreached to and asked to distribute flyers or an eblast to their members. TTD will also distribute information to the Incline Village Mobility Committee either during a formal meeting or otherwise to disseminate to their audience and stakeholders.

## Incline Mobility Hub Stakeholder List - *updated 11.18.22*

### Representing

#### Tier 1 - Agencies/First Responders/Utilities

Incline Village GID  
 NDOT  
 Nevada Division of State Lands  
 Nevada Highway Patrol  
 Nevada State Parks  
 North Lake Tahoe Fire Protection District  
 North Tahoe Fire Protection District  
 North Tahoe Public Utility District  
 NV Energy  
 Paiute Pipeline  
 Regional Transportation Commission (RTC) Washoe County  
 Tahoe Regional Planning Agency  
 Truckee Meadows Fire Protection District  
 United States Forest Service  
 Washoe County  
 Washoe County Commissioner  
 Washoe County Community Services  
 Washoe County Office of the County Manager  
 Washoe County Parks  
 Washoe County Planning  
 Washoe County School District (School Buses)  
 Washoe County Sheriff's Office  
 Carson City  
 Placer County  
 Nevada County  
 Douglas County  
 South Lake Tahoe  
 El Dorado County

#### Tier 2 - Groups/Organizations/Schools

Bike Tahoe  
 Bike the West (Tour de Tahoe)  
 Contractors Association of Truckee Tahoe  
 Cornerstone Church  
 Epic Tahoe Adventures  
 Flume Trail Bikes  
 Incline Elementary School  
 Incline High School  
 Incline Middle School  
 Incline Village Business Authority  
 Incline Village Golf Courses  
 Incline Village/Crystal Bay Community & Business Association  
 Lake Tahoe Bicycle Coalition

Lake Tahoe Marathon  
 Lake Tahoe School  
 League to Save Lake Tahoe  
 North Tahoe Business Association  
 Rotary Club of Tahoe Incline  
 Sierra Business Council  
 Sierra Community House  
 Sierra Family Solutions  
 Saint Joseph Land Trust  
 South Tahoe Transportation Management Association  
 Tahoe Area Mountain Biking Association (TAMBA)  
 Tahoe Fund  
 Tahoe Prosperity  
 Truckee-North Tahoe Transportation Management Association  
 UNR at Lake Tahoe

### Tier 3 - Businesses/Residents/Neighborhoods

Aces Hardware  
 Airbnb  
 Alibi Ale Works  
 Alpine Storage  
 Apolo  
 Around Tahoe Tours  
 Boulder Bay Previously - Community Lead  
 Bowl Incline  
 Cal-Neva Casino  
 Championship Golf Course  
 Christmas Tree Village  
 Crystal Bay Casino  
 Crystal Bay Cove Condos  
 Crystal Bay Lakefront  
 Crystal Shores Condominiums  
 Dave's Taxi Tahoe  
 Diamond Peak  
 Eastern Slope  
 Farmers Insurance- Peyton  
 Farmers Insurance - Carpenter  
 F.W. Carson Co. (contractor)  
 Forest Pines HOA  
 Holm Electric  
 Hyatt  
 Incline Center (Raley's shopping center)  
 Incline Plaza  
 Incline Storage  
 Incline Village Community Hospital  
 Jim Kelley Nugget Casino  
 JNT Solutions, LLC

Lakefront  
 Lakeview  
 Lower Tyner  
 Lumos Engineering  
 Lyft  
 McCloud Condominiums  
 Mill Creek  
 Mt. Rose Ski Resort  
 Nevada Pacific Consulting  
 North Lake Tahoe Bonanza (Wells Fargo center)  
 North Tahoe Limousine  
 Northlakes Lodges & Villas  
 NuLeaf Lake Tahoe Dispensary  
 Parasol Tahoe Community Foundation  
 Parkside Inn at Incline  
 Pet Smart  
 Pinebrook Apartments  
 Ponderosa  
 Raileys  
 Remick Associates DB Inc  
 Sierra Sotheby's Realty  
 SJ Marketing  
 Spitsen True Value Lumber and Hardware  
 Tahoe Biltmore Casino - EKN Development  
 Tahoe Chaparral  
 Tahoe Incline Apartments  
 Tahoe Pine Creek  
 Thunderbird Lodge  
 Tunnel Creek Café  
 Tunnel Creek Café - Flume Trail Bikes  
 Uber  
 Upper Tyner  
 VRBO  
 Waste Management

#### Tier 4 - Commuters/Visitors/Tourists/Media

Cowork Tahoe  
 Incline Village Visitors Bureau  
 KOLO 8 News  
 KRNV News 4  
 KRXI Fox 11 News  
 KTVN Channel 2 News  
 Lake Tahoe Visitors Authority  
 Moonshine Ink  
 Nevada Appeal  
 North Lake Tahoe Resort Association  
 Reno Gazette Journal

Sierra Sun  
Tahoe Chamber  
Tahoe Daily Tribune