

**TAHOE TRANSPORTATION DISTRICT  
DISADVANTAGED BUSINESS ENTERPRISE (DBE)**

**GOAL SETTING METHODOLOGY**

**FFY 2024 – FFY 2026**

**Summary**

The Tahoe Transportation District (TTD) receives funding from the Federal Transit Administration (FTA) of the U.S. Department of Transportation. In accordance with the requirements of the U.S. Department of Transportation's Disadvantaged Business Enterprise: Program Implementation (49 C.F.R. Part 26), TTD has developed a 4.8% overall Disadvantaged Business Enterprise (DBE) race neutral goal for federal fiscal years 2024 through 2026.

This goal is based on evidence of ready, willing, and able DBEs relative to all businesses ready, willing and able to participate on federal-aid transit projects.

**Overall DBE Goal Methodology**

TTD receives FTA funding for capital projects, such as transit vehicle purchases; operating assistance; and preventative maintenance. TTD's budgeted funding for operating assistance and preventative maintenance, excluding personnel costs, is used in the goal setting process.

TTD used FTA's two-step process as detailed in 49 C.F.R. Part 26.45.

**Step 1: Determine a base figure for the relative availability of DBEs**

TTD is located at South Lake Tahoe, which is located in both states of California and Nevada. As TTD uses vendors from both California and Nevada, the DBE directories of both California (Caltrans) and Nevada (NDOT) Departments of Transportation were used to determine the number of ready, willing and able DBEs. TTD determined which North American Industry Classification System (NAICS) codes it expects to use in the next three fiscal years. Using the Census Business Builder: Small Business Edition (version 5.1) from the U.S. Census Bureau for El Dorado County, CA and Washoe, Douglas, and Carson City counties of Nevada, the number of ready, willing and able businesses were identified. Of the 1,843 ready, willing and able businesses, there are 14 ready, willing and able DBEs.

NAICS Code	Number of Establishments	Number of Available DBEs	Percentage of DBEs
236220 Bus Shelter	138	-	-
23822 Plumbing, Heating & AC	304	-	-
32311 Commercial Printing	42	1	2%
44131 Automotive Parts & Accessories Stores	88	-	-
44132 Tire Dealers	58	-	-
45321 Office Supplies & Stationery Stores	9	-	-
45431 Fuel Dealers	23	-	-
54111 Offices of Lawyers	383	3	1%
541511 Custom Computer Programming Services	308	7	3%
541611 Administrative Mgt & General Mgt	329	3	1%
81111 Automotive Repair & Maint.	261	-	-
81121 Communication Equipment & Repair	-	-	-
<b>Total</b>	<b>1,843</b>	<b>14</b>	<b>1%</b>

To ensure the base figure is as accurate as possible, the percentage of available DBE's is dollar-weighted. The percentages of budgeted dollars in each NAICS Code were determined and calculated against the percentages of DBE's, adjusting TTD's base figure calculation to 1.7%.

NAICS Code	Estimated FTA \$ by NAICS Code 2024-26	Percent of Total FTA Funds (weight)
236220 Bus Shelter	\$36,950	.01
23822 Plumbing, Heating & AC	\$1,700	.001
32311 Commercial Printing	\$9,761	.003
44131 Automotive Parts & Accessories Stores	\$659,925	.23
44132 Tire Dealers	\$54,994	.02
45321 Office Supplies & Stationery Stores	\$98,440	.03
45431 Fuel Dealers	\$864,063	.30
54111 Offices of Lawyers	\$66,377	.02
541511 Custom Computer Programming Services	\$296,230	.10
541611 Administrative Mgt & General Mgt	\$85,000	.03
81111 Automotive Repair & Maint.	\$719,318	.25
81121 Communication Equipment & Repair	\$18,334	.01
<b>Total</b>	<b>\$2,911,091</b>	

NAICS Code	Weight	Percentage of DBEs	Weighted Base Figure
236220 Bus Shelter	.01	-	-
23822 Plumbing, Heating & AC	.001	-	-
32311 Commercial Printing	.003	2%	-
44131 Automotive Parts & Accessories Stores	.23	-	-
44132 Tire Dealers	.02	-	-
45321 Office Supplies & Stationery Stores	.03	-	-
45431 Fuel Dealers	.30	-	-
54111 Offices of Lawyers	.02	1%	-
541511 Custom Computer Programming Services	.10	3%	-
541611 Administrative Mgt & General Mgt	.03	1%	-
81111 Automotive Repair & Maint.	.01	-	-
<b>Total</b>			<b>%</b>

Step 2: Adjust Base Figure

TTD’s prior triennial DBE goal for FFY 21 to 23 was 3.1%. In reviewing the past participation of DBE’s, TTD has considered making an adjustment to the base figure based on past participation.

Federal Fiscal Year	Annual DBE Goal	FTA DBE Goal Attainment
2021	3.1%	0%
2022	3.1%	19%
<b>Median DBE Attainment</b>		<b>9.5%</b>

Calculating the average of the weighted base figure and the median DBE attainment results in an adjusted base figure of 4.8%.

TTD reviewed available disparity studies and did not see that an adjustment to the proposed goal is necessary. TTD is not aware of any other factors that would have an impact on the goal setting methodology.

**The final proposed overall DBE goal for FTA-assisted contracts for fiscal years 2024 through 2026 is 4.8%, with DBE participation sought on a race-neutral basis.**

**Public Participation**

TTD will consult with organizations which are expected to have information concerning the availability of disadvantaged and non-disadvantaged businesses, the effect of discrimination on opportunities for DBEs, and efforts to be made to establish a level playing field for the participation of DBEs.

The public notice of TTD’s proposed goal was posted on TTD’s website – [tahoetransportation.org](http://tahoetransportation.org) (Attachment A) and mailed to local chambers, Small Business Administrations and Small Business Development Centers (Attachment B) on July 5, 2023. The

notice informed the public that the proposed goal and methodology are available for review for 30 days following the date of the public notice.

A virtual open house meeting is scheduled for July 17, 2023 to answer questions and receive any public comments regarding the proposed goal.

The proposed goal and rationale will be presented to TTD's Board of Directors at their August 2, 2023 Board meeting for approval.

Public comments will be accepted through August 5, 2023.

## Attachment A

**PUBLIC NOTICE  
of the  
TAHOE TRANSPORTATION DISTRICT'S  
DISADVANTAGED BUSINESS ENTERPRISE (DBE)  
GOAL  
FOR FEDERAL FISCAL YEARS 2024-2026**

In accordance with the requirements of the U.S. Department of Transportation (set forth in 49 CFR Part 26), the Tahoe Transportation District is proposing a goal of 4.8% for DBE participation in its Federal Transit Administration's assisted transit operations.

The proposed goal and its rationale are attached and available for public review at <https://www.tahoetransportation.org/dbe-program/> for 30 calendar days following the date of publication of this notice. Interested parties are encouraged to submit comments within 45 days of this notice to Judi Allen, DBE Liaison Officer, Tahoe Transportation District, PO Box 499, Zephyr Cove, NV 89448 or to [jallen@tahoetransportation.org](mailto:jallen@tahoetransportation.org). Comments may also be submitted to the Regional Civil Rights Officer, Federal Transit Administration, Region IX, 201 Mission St., Suite 1650, S.F., CA 94150.

A virtual open house will be held via a Teams meeting on Monday, July 17, 2023 from 1:00 p.m. to 2:30 p.m. Stop by here - [Click here to join the meeting](#) to comment or ask questions.

Dated: July 5, 2023

## Attachment B

The Public Notice was mailed to the following:

Small Business Administration  
300 Booth Street, Suite 3065  
Reno, NV 89509

Small Business Administration  
6501 Sylvan Road, Suite 100  
Citrus Heights, CA 95610

TahoeChamber.org  
PO Box 17181  
South Lake Tahoe, CA 96151

South Tahoe Chamber of Commerce  
PO Box 7695  
South Lake Tahoe, CA 96158

North Lake Tahoe Chamber of Commerce  
P.O. Box 1757  
Tahoe City, CA 96145

Nevada Women's Business Center  
550 E. Charleston Blvd., Suite E  
Las Vegas, NV 89104

Nevada Small Business Development Center  
1664 N. Virginia St.  
Reno, NV 89557

Sierra Small Business Development Center  
10183 Truckee Airport Rd., Suite 202  
Truckee, CA 96161

Capital Region Small Business Development Center  
1 Capitol Mall, #300  
Sacramento, CA 95814

Business Resource Innovation Center  
108 E Proctor St.  
Carson City, NV 89701