

TAHOE TRANSPORTATION DISTRICT (TTD)

FINANCE AND PERSONNEL COMMITTEE

Meeting Agenda

Tahoe Regional Planning Agency
128 Market Street
Stateline, NV

August 11, 2025
9:15 a.m.

The Tahoe Transportation District Finance and Personnel Committee meeting will be physically open to the public at Tahoe Regional Planning Agency, Stateline, NV 89449 and in accordance with applicable law, Board members may be teleconferencing into the meeting via Zoom Webinar.

Committee members: Lori Bagwell-Chair, Alexis Hill, Brooke Laine, Nick Speal, Raymond Suarez

To attend the TTD Committee and Board Meetings remotely, use the following link:
https://us06web.zoom.us/webinar/register/WN_UOkMP6gbQn6EBxGF-puZw

There is only one registration link for the meetings. After registering, you will receive a confirmation email containing information about joining the webinar.

Members of the public may observe the meeting and submit comments in person at the above locations or via the Zoom Webinar. Members of the public may also provide public comment by sending comments to the Clerk to the Board by email at jallen@tahoetransportation.org. Please note which agenda item the comment pertains to. Comments will be distributed at the meeting and attached to the minutes of the meeting. Comments for each agenda item should be submitted prior to the close of that agenda item.

Any member of the public who needs accommodations should email or call Judi Allen who will use her best efforts to provide reasonable accommodations to provide as much accessibility as possible, while also maintaining public safety in accordance with TTD's procedure for resolving reasonable accommodation requests. All reasonable accommodations offered will be listed on the TTD website at tahoetransportation.org.

All items on this agenda are action items unless otherwise noted. Items on the agenda may be taken out of order. The Committee may combine two or more items for consideration. The Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

I. CALL TO ORDER AND GENERAL MATTERS

- A. Roll Call and Determination of Quorum
- B. *For Possible Action:* Approval of Agenda for August 11, 2025
- C. *For Possible Action:* Approval of Minutes for July 2, 2025

Page 1

II. PUBLIC INTEREST COMMENTS

All comments are to be limited to no more than three minutes per person for matters not listed on this agenda. Comments made cannot be acted upon or discussed at this meeting, but may be placed on a future agenda for consideration.

III. DISCUSSION ITEMS

	<u>Page</u>
A. <i>For Possible Action:</i> Review and Recommend Acceptance of the District's Financial Statement of Operations for Eleven Months of Fiscal Year 2025 Through May 31, 2025 to the TTD Board of Directors	3
B. <i>For Possible Action:</i> Review and Recommend Approval of the Three-Year Interlocal Funding Agreement with Douglas County for Microtransit Services within the Tahoe Douglas Transportation District Boundary	20
C. <i>Informational Only:</i> Informational Update on the Renewal of the Fiscal Year 2025/26 Nevada and California Workers' Compensation Insurance Policies	28

IV. PUBLIC INTEREST COMMENTS

V. ADJOURNMENT

COMPLIANCE WITH PUBLIC NOTICE REQUIREMENTS

This notice and agenda has been posted at the TTD office and at the Stateline, Nevada post office. The notice and agenda has also been posted at the North Tahoe Conference Center in Kings Beach, the Incline Village GID office, the North Tahoe Chamber of Commerce, all teleconference locations listed above, and on the TTD website: www.tahoetransportation.org.

For those individuals with a disability who require a modification or accommodation in order to participate in the public meeting, please contact Judi Allen at (775) 589-5502 or jallen@tahoetransportation.org.

Nevada Open Meeting Law Compliance

Written notice of this meeting has been given at least three working days before the meeting by posting a copy of this agenda at the principal office of the Board and at three other separate, prominent places within the jurisdiction of the Board not later than 9 a.m. of the third working day before the meeting.

Written notice of this meeting has been given by providing a copy of this agenda to any person who has requested notice of the meetings of the Board. Such notice was delivered to the postal service used by the Board not later than 9 a.m. of the third working day before the meeting for transmittal to the requester by regular mail, or if feasible for the Board and the requester has agreed to receive the public notice by electronic mail, transmitted to the requester by electronic mail sent not later than 9 a.m. of the third working day before the meeting.

Supporting materials were provided to any person requesting such materials and were made available to the requester at the time the material was provided to the members of the Board or, if provided to the members of the Board at the meeting, were made available to the requester at the meeting and are available on the TTD website: www.tahoetransportation.org. Please send requests for copies of supporting materials to Judi Allen at (775) 589-5502 or jallen@tahoetransportation.org.

**TAHOE TRANSPORTATION DISTRICT
FINANCE AND PERSONNEL COMMITTEE MEETING MINUTES
July 2, 2025**

Committee Members in Attendance:

Lori Bagwell, Carson City
Alexis Hill, Washoe County
Brooke Laine, El Dorado County
Nick Speal, CA Gov Appointee
Raymond Suarez, SS-TMA (attending remotely)

Others in Attendance:

Jim Marino, Tahoe Transportation District
Joanie Schmitt, Tahoe Transportation District
Judi Allen, Tahoe Transportation District
George Fink, Tahoe Transportation District

I. CALL TO ORDER AND GENERAL MATTERS

A. Roll Call and Determination of Quorum

The meeting of the Committee was called to order by Ms. Bagwell at 2:35 p.m. at the Tahoe Regional Planning Agency and via GoToWebinar. Roll call was taken and it was determined a quorum was in attendance for the Committee.

B. Approval of Agenda for July 2, 2025

Motion/second by Ms. Hill/Mr. Speal to approve the Committee agenda for today's meeting. The motion passed unanimously.

C. Approval of Minutes for June 4, 2025

Motion/second by Mr. Speal/Ms. Hill to approve the Committee minutes. The motion passed unanimously.

II. PUBLIC INTEREST COMMENTS

No public interest comments were made.

III. DISCUSSION ITEMS

A. Review and Recommend Acceptance of the District's Financial Statement of Operations for Ten Months of Fiscal Year 2025 Through April 30, 2025 to the TTD Board of Directors

Ms. Schmitt reviewed this item.

Action Requested: For Possible Action

Ms. Hill moved to recommend acceptance of the District's Financial Statement of Operations for ten months of fiscal year 2025 through April 30, 2025 to the TTD Board of Directors. Ms. Laine seconded the motion. The motion passed unanimously.

B. Recommend the TTD Board of Authorize the Executive Director to Execute a Purchase Order with Gillig, LLC Under the Washington State Department of

Enterprise Services Cooperative Purchasing Agreement for Transit Buses, Master Contract No. 06719-01, for the Purchase of Six 35-Foot Hybrid Buses and Associated Modifications and Equipment Not to Exceed \$1,278,090 Per Unit

Mr. Fink reviewed this item. Mr. Suarez

Action Requested: For Possible Action

Ms. Hill moved to recommend authorizing the Executive Director to execute a purchase order with Gillig, LLC under the Washington State Department of Enterprise Services Cooperative Purchasing Agreement for transit buses, Master Contract No. 06719-01 for the purchase of six 35-foot hybrid buses and associated modifications and equipment not to exceed \$1,278,090 per unit. Ms. Laine seconded the motion. The motion passed unanimously.

C. Approval of the Classification Description and Direction on Recruitment for the Deputy Executive Director Position

Mr. Marino reviewed this item. Ms. Hill suggested adding advertising in professional publications.

Action Requested: For Possible Action

Ms. Hill moved to recommend approval of the classification description and direction on recruitment for the Deputy Executive Director position. Ms. Laine seconded the motion. The motion passed unanimously.

IV. PUBLIC INTEREST COMMENTS

No public interest comments were made.

V. ADJOURNMENT

The meeting was adjourned at 2:55 p.m.

Respectfully Submitted:

*Judi Allen
Executive Assistant
Clerk to the Board
Tahoe Transportation District*

(The above meeting was recorded in its entirety, anyone wishing to listen to the aforementioned tapes, please contact Judi Allen, Clerk to the Board, (775) 589-5502.)



MEMORANDUM

Date: August 5, 2025

To: Tahoe Transportation District (TTD) Finance and Personnel Committee

From: TTD Staff – Joanie Schmitt, CFO

Subject: Review and Recommend Acceptance of the District’s Financial Statement of Operations for the Eleven Months of Fiscal Year 2025 Through May 31, 2025

Action Requested:

It is requested the Committee review and recommend acceptance of the Financial Statement of Operations for the eleven months of fiscal year 2025 (FY25) ending May 31, 2025.

Fiscal Analysis:

TTD is reporting increases to the overall FY25 fund balances of \$203,879 in the General Fund, \$2,253 in the Capital Improvement Program (CIP) Fund, \$4,836,695 in the Transit Operations (TO) Fund, and \$272,054 in the Park Tahoe Fund through May 31, 2025.

Background:

Staff has completed analyzing financial information for the eleven months of FY25, ending May 31, 2025. The presentation of the financial information will highlight May activity and continues to detail TTD’s funds: General, CIP, TO, and Park Tahoe (Attachment A).

Discussion:

General Fund –

Overall, the District ended with an increase of \$46,630 for May activity. The increase can be summarized as follows:

<u>District Operations Revenues</u>		<u>District Operations Expenses</u>	
State of Nevada	\$28,875	Personnel	\$42,938
Local Revenues	63,212	Admin Support (ICAP)	(3,151)
Rental Vehicle Mitigation Fees	2,581	Insurance	3,112
Administrative Fees	5,759	Rent, incl. Utilities	3,692
Contributions	0	Telephone	1,178
Miscellaneous	0	Professional Services	827
Interest	<u>2,218</u>	Dues, Subscriptions, Fees	1,776
		Supplies	1,617
		Transfer - Grant Match	385
		Legal Fees	1,102
		Travel	1,039
		Other	1,500
Total Revenues	\$102,645	Total Expenses	\$56,015

JS/ja

AGENDA ITEM: IV.A.
FPC AGENDA ITEM: III.A.

An increase was expected as TTD invoiced Placer County's FY25 appropriation of \$52,500 in May and received payment in June. Staff would like to express their appreciation of Placer County's continued support.

The net result increased the General Fund's overall fund balance to \$1,495,750, which is \$203,879 more than at the start of the fiscal year.

CIP Fund –

May activity ended with an increase of \$224, resulting from interest earned on project advances, less bank fees of \$9. Below is a brief recap of activity for the CIP Fund.

<u>Funding Source</u>	<u>Expenditures</u>	<u>Grant Balance</u>
Caltrans		
Congestion Mitigation Air Quality (CMAQ)	\$345	\$500,896
Hwy Infrastructure Program (HIP) - US 50	0	470,655
Federal Transit Administration		
FTA 5339 (NDOT Hazard Assessment)	0	\$74,281
TDA STA Reserve (Match)	0	\$18,570
TDA STA FY25 (Bus/Vehicles Match)	0	\$27,062
FTA 5339 (NDOT) (Support Vehicles)	0	\$29,000
FTA 5339 (FY19)	0	\$167,969
FTA 5339 (FY20 & FY21) (Bus Facilities)	0	\$111,125
FTA 5339 (FY24 – FY26) (Bus Facilities)	0	\$197,898
TDA STA (FY24) (Bus Stop Match)	0	\$49,475
FTA 5339C (FY18)	0	692,276
FTA 5339C (FY19) (EV Vans)	0	\$1,838,466
US DOT		
SMART	60,893	\$712,562
TRPA - US Fish & Wildlife Service		
Spooner Mobility Hub	12,868	\$126,087
Conserve Nevada		
Thunderbird Cove to Secret Harbor	4,956	\$1,995,044
Tahoe Fund (Match)	551	\$89,449
NDOT		
Recreational Travel Phase II	0	\$111,032
General Fund (Match)	0	\$5,844
TAP – SR 28 North Parking Lots	30,522	\$823,225
Washoe County Bond Sale (Match)	1,606	\$337,559
Surface Transportation Block Grant (STBG)		
Caltrans – US 50	6,710	\$1,715,333
NDOT – Facility Plan	116	\$347,758
Douglas County (Match)	6	\$18,269
NDOT – Central Corridor (Chimney)	19,856	\$1,668,672
Tahoe Fund (Match)	957	\$199,514
NDOT – Sand Harbor to Thunderbird Cove	4,711	\$2,875,750
Tahoe Fund (Match)	248	\$654,592
NDOT – Corridor Coordination	7,306	\$281,043
General Fund (Match)	385	\$14,792
Bank Fees	9	
Total Expenditures	\$152,045	

TTD purchased an all-weather trailer installed with solar panels, a cabinet with router, edge processor, and web-managed power strip which is all connected to a wide-angle camera on a 20-

JS/ja

AGENDA ITEM: IV.A.
FPC AGENDA ITEM: III.A.

foot mast for \$17,995 utilizing the Strengthening Mobility And Revolutionizing Transportation (SMART) grant funds. The camera records vehicle counts and safety events for data collection.

This capital asset was transferred to the Governmental Funds Account (GFA) where it will begin depreciating over a five-year term. The GFA is a reconciling item on the year-end governmental-wide financial statements (General and CIP Funds) per the Governmental Accounting Standards Board (GASB) requirements.

The net May activity resulted in increasing CIP's overall fund balance to \$8,982, which is \$2,253 more than at the start of the fiscal year.

Transit Fund -

Overall, the District ended with a decrease of \$88,791 for May activity. The decrease can be summarized as follows:

<u>Revenue Detail</u>	<u>Operations</u>
FTA	
5307	\$146,229
5311	162,905
5310	0
Rural Transportation Assistance Program (RTAP)	0
Transportation Development Act (TDA)	269,259
Low Carbon Transit Operations Program	0
Nevada State Parks	0
El Dorado County	0
Calif. SB 125	0
Miscellaneous	8
Sale of Capital Asset (scrap)	287
Interest	<u>2,503</u>
Total Revenues	\$581,191
<u>Expense Detail</u>	
Personnel	\$458,823
Fuel/Fuel Tax	28,617
Insurance	8,221
Repairs/Maintenance	13,093
Professional Services/Contracts	8,267
Facility Rent/Utilities/Phone	27,343
Supplies	1,942
Dues, Subscriptions, Member Fees	3,613
ICAP	0
Transfer - Grant Match	0
Depreciation/Amortization/Warranty	118,046
Advertising/Outreach	523
Training & Travel	148
Capital Outlay	(0)
Other Expenses	<u>1,345</u>
Total Expenses	\$669,982
Increase/(Decrease)	(\$88,791)

TTD scrapped a 2015 El Dorado Aero Tech 220 (Bus 106) for \$287. The bus was fully depreciated.

The net result decreased Transit's overall fund balance for the year to \$16,722,739, which is \$4,836,695 more than at the start of the fiscal year.

Park Tahoe Fund-

The Park Tahoe Fund experienced an increase of \$39,643 for May activity. The recap is as follows:

<u>Park Tahoe Revenues</u>		<u>Park Tahoe Expenses</u>	
Parking Meters	\$53,964	Personnel	\$11,182
Parking Event Fees	0	Contracts	0
Parking Non-Compliance	3,627	Professional Services	740
Contributions	0	Insurance	0
Interest	<u>1,849</u>	Telephone	160
		Admin Fees	5,759
		Bank/Credit Card Fees	1,377
		Subscriptions, Dues	180
		Supplies	193
		Amortization	195
		Other	<u>11</u>
Total Revenue	\$59,440	Total Expenses	\$19,797

The SR28 Corridor Management Team agreed that the interest earned on the Park Tahoe portion of TTD's Gold savings account, less the related bank fees, can be used for other non-specific parking lot expenses that may or may not be incurred on the SR28 corridor, however, must be incurred inside the Tahoe Basin.

Year-to-date revenues and expenses between Park Tahoe Operations and Park Tahoe Non-Compliance are provided in the Park Tahoe Financial Statement.

The net result increased Park Tahoe's overall fund balance for the year to \$1,096,742, which is \$272,054 more than at the start of the fiscal year.

Balance Sheet-

The detailed balance sheet as of May 31, 2025 is included in Attachment A.

The capital asset balance, net of depreciation and amortization, includes \$13,412,882 in the Transit fund and \$17,995 in the governmental-wide fund. Should the District choose to liquidate a federalized/state asset, permission from the governmental agency is required and their obligation takes priority.

Cash Flows -

Staff has included FY25 cash flows for the governmental funds (General and CIP), along with the enterprise funds (TO and Park Tahoe) in Attachment B.

Grant Status Report -

Staff has updated the Grant Requests/Awards/Closeouts (Attachment C).

Additional Information:

If you have any questions or comments regarding this item, please contact Joanie Schmitt at (775) 589-5507 or jschmitt@tahoetransportation.org.

JS/ja

AGENDA ITEM: IV.A.
FPC AGENDA ITEM: III.A.

Attachments:

- A. May Financial Statement
- B. FY25 Cash Flow
- C. Grant Status Report

**Tahoe Transportation District
Balance Sheet
As of May 31, 2025**

	TOTAL	General	CIP	Transit	Park Tahoe	GFA
ASSETS						
Cash & Equivalents	3,959,152	1,462,840	(94,486)	1,501,578	1,089,220	0
Accounts Receivable	1,967,189	68,095	411,839	1,478,877	8,378	
Prepays	190,698	14,581		175,868	249	
Inventory	359,098			359,098		
*Capital Assets, Net Depreciation and Amortization	14,134,749			14,130,067	4,682	17,995
TOTAL ASSETS	20,610,886	1,545,517	317,353	17,645,487	1,102,529	17,995
LIABILITIES						
Accounts Payable	199,347	10,182	99,322	88,834	1,009	0
Deferred Revenues	517,892	39,585	209,050	269,258		
Nevada State Bank - LOC						
Subscriptions Payable	346,437			341,765	4,672	
Insurance Payable	73,757			73,757		
EE Compensated Absences	148,879			148,879		31,801
Accrued Interest Payable	362			255	107	
TOTAL LIABILITIES	1,286,674	49,767	308,372	922,748	5,787	31,801
NET POSITION						
Invested in Capital Assets	8,233,332	0	0	8,231,175	2,157	0
Restricted	927,117			927,117		
Unrestricted	4,773,032	1,222,750		2,727,752	822,530	(39,790)
Assigned	75,849	69,120	6,729			
SUB TOTAL NET POSITION BALANCES	14,009,330	1,291,870	6,729	11,886,043	824,687	(39,790)
FY 25 Increase/(Decrease) to Fund Balance	5,314,882	203,879	2,253	4,836,695	272,054	25,984
TOTAL NET POSITION	19,324,212	1,495,750	8,982	16,722,739	1,096,742	(13,806)
TOTAL LIABILITIES & NET POSITION	20,610,886	1,545,517	317,353	17,645,487	1,102,529	17,995

* The capital asset and land balances, net of depreciation/ amortization, include \$13,412,882 in transit fund, \$17,995 in the governmental-wide fund and \$0 in the Park Tahoe fund of federalized / state obligations. Should the District choose to liquidate a federalized asset, permission from the governmental agency is required and their obligation takes priority.

**Tahoe Transportation District
Statement of Operations
July 1, 2024 through May 31, 2025**

	TOTAL	General	CIP	Transit	Park Tahoe	GFA
Revenues						
Federal Grants	10,541,885		7,107,856	3,434,029		0
State Funding	2,931,430	317,625	393,746	2,220,059		
Contributions	142,828	29,561	43,212	65,000	5,055	
Local Revenues	133,556	133,556				
General Revenues	16,149	1,020		15,128		
Charges for Services	630,707	122,410		3,289	505,008	
Special Items	79,328	21,732	2,625	39,260	15,711	
Pass-Through Revenue						
TOTAL REVENUES	14,475,883	625,903	7,547,439	5,776,766	525,775	0
Expenses						
Personnel	4,805,502	461,483	185,576	4,080,040	78,404	
Personnel - Compensated Absences	43,520			43,520		(7,989)
Contracts	1,490,031		1,421,397		68,634	
Fuel	313,914	81		313,833		
Depreciation, Amortization, Warranty	1,093,868			1,091,722	2,146	
Other Operating	1,369,947	230,227	13,772	1,021,520	104,429	
ICAP - 10%		(271,440)	18,569	252,871		
Capital Outlay	17,710			17,710		
Interest	8,513	1		8,405	107	
Other Funding Sources	17,995	1,671	5,905,873	(5,889,549)		(17,995)
Pass-Through Expenses						
TOTAL EXPENSES	9,161,001	422,024	7,545,186	940,071	253,720	(25,984)
FY 25 Increase / (Decrease) to Fund Balance						
	5,314,882	203,879	2,253	4,836,695	272,054	25,984

**Tahoe Transportation District
General Fund
Statement of Operations
July 1, 2024 through May 31, 2025**

	General Fund Activity						Actual vs Budget			Program YTD	
	1st Qtr	2nd Qtr	3rd Qtr	Apr	May	Apr & May	YEAR TO DATE	Board			District Ops
								Approved Budget	Var %		
Revenues											
General Revenues											
State Revenue - NV	86,625	86,625	86,625	28,875	28,875	57,750	317,625	330,000	96.25%	317,625	
Local Revenues	13,750	13,750	32,133	10,712	63,212	73,923	133,556	175,000	76.32%	133,556	
Contributions		29,561					29,561	21,500	137.49%	29,561	
Miscellaneous	500		520				1,020	1,000	102.00%	1,020	
Total General Revenues	100,875	129,936	119,278	39,587	92,087	131,673	481,761	527,500	91.33%	481,761	
Charges for Services											
Administrative Fees	31,459	7,969	1,971	3,342	5,759	9,101	50,501	49,554	101.91%	50,501	
Rental Vehicle Mitigation Fees	33,582	17,178	16,564	2,005	2,581	4,585	71,909	85,000	84.60%	71,909	
Total Charges for Services	65,041	25,147	18,535	5,346	8,340	13,686	122,410	134,554	90.97%	122,410	
Special Items											
Sale of Fixed Assets	0	0	0	0	0	0	0	0	100.00%	0	
Interest Revenue	5,776	6,119	5,602	2,017	2,218	4,235	21,732	12,000	181.10%	21,732	
Total Special Revenues	5,776	6,119	5,602	2,017	2,218	4,235	21,732	12,000	181.10%	21,732	
TOTAL REVENUES	171,692	161,202	143,414	46,950	102,645	149,594	625,903	674,054	92.86%	625,903	
Expenses											
Operating											
Personnel	117,452	147,514	124,651	28,928	42,938	71,866	461,483	587,903	78.50%	461,483	
Admin Support	(96,194)	(124,168)	(45,927)	(2,000)	(3,151)	(5,150)	(271,440)	(301,709)	89.97%	(271,440)	
Repairs & Maintenance			196		66	66	262	15,000	1.75%	262	
Insurance	8,531	9,263	9,263	3,088	3,112	6,199	33,256	39,240	84.75%	33,256	
Facility Rent	11,077	11,077	11,077	3,692	3,692	7,385	40,617	49,200	82.55%	40,617	
Telephone	4,286	3,687	3,590	1,178	1,178	2,357	13,920	15,846	87.85%	13,920	
Supplies	3,988	5,466	4,221	1,320	1,617	2,937	16,613	28,300	58.70%	16,613	
Advertising & Public Relations								1,500	0.00%		
Reproduction & Printing					208	208	208	750	27.78%	208	
Postage			436	73		73	509	425	119.76%	509	
Dues, Subscriptions & Publications	8,523	4,037	4,624	1,223	1,776	2,999	20,183	21,006	96.08%	20,183	
License & Permits			525				525		-100.00%	525	
Professional Services/Contracts	3,944	3,965	11,161	803	827	1,631	20,700	34,475	60.04%	20,700	
Legal Services	3,512	8,341	5,043	780	1,102	1,883	18,778	25,000	75.11%	18,778	
Auditing Services	16,500	13,310			780	780	30,590	37,910	80.69%	30,590	
Fuel			81				81		-100.00%	81	
Bank Fee / CC Fees	202	251	242	76	82	157	851	3,200	26.61%	851	
Transit Management - No Shore		20,000					20,000	20,000	100.00%	20,000	
Training	560		550				1,110	6,500	17.08%	1,110	
Travel		3,201	3,379	386	1,039	1,425	8,005	11,100	72.11%	8,005	
Events	66	1,092	114				1,272	1,500	84.79%	1,272	
Miscellaneous Expenses	652	856	638	319	363	682	2,828	23,500	12.04%	2,828	
Total Operating	83,099	107,891	133,864	39,866	55,630	95,497	420,352	620,646	67.73%	420,352	
Capital Outlay											
Office & Equipment over \$5000	0	0	0	0	0	0	0	0	100.00%	0	
Office & Equipment under \$5000											
CIP over \$5000											
Reimbursed Capital Expenses											
Total Capital Outlay	0	0	0	0	0	0	0	0	100.00%	0	

**Tahoe Transportation District
General Fund
Statement of Operations
July 1, 2024 through May 31, 2025**

	General Fund Activity						Actual vs Budget			Program YTD
	1st Qtr	2nd Qtr	3rd Qtr	Apr	May	Apr & May	YEAR TO DATE	Board Approved Budget	Var %	District Ops
	Interest									
Interest Expense	0	1	0	0	0	0	1	1,000	0.08%	1
Total Interest Expense	0	1	0	0	0	0	1	1,000	0.08%	1
Other Financing Sources										
Preventive Maint (In)	0	0	0	0	0	0	0	0	100.00%	0
Capital Outlay (In) Out										
Transfer (In) Out	632	28	327	300	385	685	1,671	16,206	10.31%	1,671
Total Other Financing Sources	632	28	327	300	385	685	1,671	16,206	10.31%	1,671
TOTAL EXPENSES	83,731	107,920	134,191	40,167	56,015	96,182	422,024	637,852	66.16%	422,024
Increase/(Decrease) to Fund Balance	87,961	53,282	9,224	6,783	46,630	53,413	203,879	36,202	563.17%	203,879

Tahoe Transportation District
CIP Fund
Statement of Operations
July 1, 2024 through May 31, 2025

	CIP Fund			Actual vs Budget			Program YTD									
	1st Qtr	2nd Qtr	3rd Qtr	Apr	May	Apr & May	YEAR TO DATE	Board Approved Budget	Var %	US 50	Regional Revenue - Rec Travel	Stateline to Stateline Bikeway (Parking Lots)	Facility Plans, IMH, SMH, Upgrade, EV	SMART	Transit Ops Projects	Program Total
Revenues																
Capital Grant & Contributions																
Surface Transportation Program (STP)	84,169	356,520	146,265	40,542	36,134	76,676	663,630	4,443,240	14.94%	77,033	12,538	506,137	67,923	0	0	663,630
Congestive Mitigation & Air Quality (CMAQ)	5,295	267	2,014	190	345	535	8,110	362,719	2.24%	8,110						8,110
TRPA incl Fish & Wildlife Services Fund	4,986	6,400	10,203	5,270	12,868	18,138	39,727	73,567	54.00%				39,727			39,727
US Dept of Transportation - SMART	109,030	65,841	193,601	36,321	60,893	97,214	465,687	768,023	60.63%					465,687		465,687
Highway Infrastructure Pgm (HIP)		264	330	35	126	161	755	345,655	0.22%			755				755
Infrastructure - COVID	3,893	27,493	8,205	2,739	1,623	4,362	43,954	90,177	48.74%			43,954				43,954
Carbon Pollution Reduction Grant (CPRG)		1,709	2,140	225	816	1,041	4,889		-100.00%			4,889				4,889
Federal Transportation Administration	2,092,244	3,475,810	7,797	305,253		305,253	5,881,104	7,848,499	74.93%						5,881,104	5,881,104
Transportation Alternative Programs (TAP)	121,742	23,548	26,920	38,899	30,522	69,422	241,631	490,449	49.27%			241,631				241,631
CA Sustainable Transportation Planning	34,314	12,575	50,204				97,092	105,201	92.29%				97,092			97,092
CA SB 125 - Transit & Rapid Rail								1,091,743	0.00%							
Conserve Nevada					4,956	4,956	4,956				4,956					4,956
Washoe County	6,407	1,239	1,417	2,047	1,606	3,654	12,717	35,810	35.51%			12,717				12,717
Douglas County	1,080	1,733	753	3	6	9	3,575	13,659	26.17%				3,575			3,575
State of Good Repair	33,775						33,775	100,000	33.78%						33,775	33,775
Contributions	917	16,441	21,717	2,380	1,756	4,136	43,211	144,551	29.89%			43,212				43,212
Total Capital Grants & Contributions	2,497,851	3,989,842	471,564	433,904	151,652	585,556	7,544,814	15,913,293	47.41%	85,143	12,538	858,251	208,317	465,687	5,914,879	7,544,814
Special Items																
Interest Revenue	808	718	648	218	233	451	2,625	782	335.70%	0	0	2,173	452	0	0	2,625
Total Special Items	808	718	648	218	233	451	2,625	782	335.70%	0	0	2,173	452	0	0	2,625
TOTAL REVENUES	2,498,659	3,990,560	472,212	434,123	151,884	586,007	7,547,439	15,914,075	47.43%	85,143	12,538	860,424	208,769	465,687	5,914,879	7,547,439
Expenses																
Personnel	29,175	50,384	54,513	19,997	31,507	51,504	185,576	499,818	37.13%	12,929	2,982	110,172	35,545	23,947	0	185,576
Contract Services	344,751	460,180	410,357	106,934	99,176	206,110	1,421,397	8,217,660	17.30%	70,910	9,917	737,712	181,663	421,195		1,421,397
Reproduction & Printing								5,397	0.00%							
Rent Meeting Room								3,517	0.00%							
Supplies			132				132	3,815	3.45%			97		34		132
License & Permits			320				320	5,750	5.56%						320	320
Advertising / Outreach	111				36	36	147	14,112	1.04%			36	111			147
Postage								1,000	0.00%							
Professional Services	8,100		2,176	2,155	110	2,265	12,541	112,385	11.16%			110			12,431	12,541
Administrative Fees									100.00%							
Bank Fees	28	29	28	8	9	17	103	12	856.08%			85	18			103
Training								6,662	0.00%							
Travel - Per Diem								9,594	0.00%							
Travel - Commercial Air								8,992	0.00%							
Travel - Auto		302	132	21	61	82	516	3,393	15.20%	11		373	22	110		516
Miscellaneous									100.00%							
Dues & Subscriptions			14				14		-100.00%		14					14
Interest									100.00%							
ICAP - 10%	2,873	5,094	5,451	2,000	3,151	5,150	18,569	51,709	35.91%	1,293	298	11,017	3,555	2,406		18,569
Total Operating	385,038	515,989	473,122	131,115	134,050	265,165	1,639,313	8,943,816	18.33%	85,143	13,211	859,603	220,914	447,692	12,750	1,639,313

JS/ja

**Tahoe Transportation District
CIP Fund
Statement of Operations
July 1, 2024 through May 31, 2025**

	CIP Fund			CIP Fund			Actual vs Budget			Program YTD						
	1st Qtr	2nd Qtr	3rd Qtr	Apr	May	Apr & May	YEAR TO DATE	Board Approved Budget	Var %	US 50	Regional Revenue - Rec Travel	Stateline to Stateline Bikeway (Parking Lots)	Facility Plans, IMH, SMH, Upgrade, EV	SMART	Transit Ops Projects	Program Total
Capital Outlay																
Equipment over \$5000	2,459,444	3,753,956	5,800	303,099	17,995	321,094	6,540,294	7,884,461	82.95%	0	0	0	0	17,995	6,522,299	6,540,294
Equipment under \$5000		17,710					17,710	77,381	22.89%						17,710	17,710
CIP Over \$5000									100.00%							
Reimb Capital Expenses	(2,459,444)	(3,771,666)	(5,800)	(303,099)	(17,995)	(321,094)	(6,558,004)	(7,961,842)	82.37%					(17,995)	(6,540,009)	(6,558,004)
Total Capital Outlay	0	0	0	0	0	0	0	0	100.00%	0	0	0	0	0	0	0
Other Financing Sources																
Preventive Maint (In)	0	0	0	0	0	0	0	0	100.00%	0	0	0	0	0	0	0
Capital Outlay (In) Out	2,459,444	3,771,666	5,800	303,099	17,995	321,094	6,558,004	7,961,842	82.37%					17,995	6,540,009	6,558,004
Transfer (In) Out	(346,602)	(297,514)	(7,330)	(301)	(385)	(685)	(652,131)	(992,353)	65.72%		(673)	(998)	(12,579)		(637,880)	(652,131)
Total Other Financing Sources	2,112,842	3,474,152	(1,530)	302,798	17,610	320,409	5,905,873	6,969,489	84.74%	0	(673)	(998)	(12,579)	17,995	5,902,129	5,905,873
TOTAL EXPENSES	2,497,880	3,990,141	471,592	433,913	151,660	585,573	7,545,186	15,913,305	47.41%	85,143	12,538	858,605	208,334	465,687	5,914,879	7,545,186
Increase / (Decrease) to Fund Balance	780	419	620	210	224	434	2,253	770	292.58%	0	0	1,818	434	0	0	2,253

JS/ja

Tahoe Transportation District
 Transit Fund
 Statement of Operations
 July 1, 2024 through May 31, 2025

				TO Fund Activity			Actual vs Budget			Program YTD
	1st Qtr	2nd Qtr	3rd Qtr	Apr	May	Apr & May	YEAR TO DATE	Board Approved Budget	Var %	Transit Operations
Revenues										
Grants & Contributions										
FTA 5311	288,449	453,844	383,119	108,040	162,905	270,945	1,396,357	1,196,991	116.66%	1,396,357
FTA 5307	619,297	479,791	665,911	78,629	146,229	224,858	1,989,857	4,693,438	42.40%	1,989,857
FTA 5310		38,010					38,010	28,950	131.30%	38,010
RTAP		1,493	6,232	2,080		2,080	9,805	0	-100.00%	9,805
TDA - LTF		174,906	524,718	174,906	174,907	349,813	1,049,437	1,200,000	87.45%	1,049,437
TDA - STA		94,352	283,824	94,903	94,352	189,255	567,431	700,000	81.06%	567,431
CA SB 125 - Transit & Rail LCTOP	86,014	216,025					148,135	500,000	29.63%	148,135
NV State Parks	85,000						302,039	279,000	108.26%	302,039
El Dorado County	8,958	16,625	30,182	11,692		11,692	85,000	85,000	100.00%	85,000
Solar Renewable Energy Credits	(48)	2,307	1,030				67,458	5,000	1349.15%	67,458
Sac Emergency Clean Air							3,289	10,000	32.89%	3,289
Hybrid Voucher Incentive Pgm									100.00%	
Contributions			65,000				65,000		-100.00%	65,000
Total Grants & Contributions	1,087,671	1,477,353	1,960,016	618,385	578,393	1,196,778	5,721,818	8,698,379	65.78%	5,721,818
Charges for Services										
FareBox Revenue	0	0	0	0	0	0	0	0	100.00%	0
Pass Sales									100.00%	
Advertising Revenue									100.00%	
Total Charges for Services	0	0	0	0	0	0	0	0	100.00%	0
Special Items										
Sale of Fixed Assets	556	5,344	1,885		287	287	8,071	2,500	322.84%	8,071
Miscellaneous	14,679	777	18	206	9	215	15,688	120	13073.72%	15,688
Insurance Claim Revenues									100.00%	
Interest Revenue	11,733	8,028	6,191	2,734	2,503	5,236	31,189	25,000	124.76%	31,189
Total Special Items	26,968	14,149	8,094	2,940	2,798	5,737	54,948	27,620	198.94%	54,948
Pass Through Revenue	0	0	0	0	0	0	0	0	100.00%	0
TOTAL REVENUES	1,114,639	1,491,502	1,968,110	621,324	581,191	1,202,515	5,776,766	8,725,999	66.20%	5,776,766
Expenses										
Operating										
Personnel	1,014,263	1,244,349	1,079,288	326,836	458,823	785,659	4,123,560	5,647,468	73.02%	4,123,560
Contract									100.00%	
Vehicle Fuel	85,084	81,434	90,744	27,954	28,617	56,571	313,833	400,000	78.46%	313,833
Sales Tax on Fuel	205	197	200				602	700	86.00%	602
Repair and Maintenance	52,605	57,588	57,405	4,613	13,093	17,706	185,304	559,860	33.10%	185,304
Insurance	42,496	49,438	74,760	16,144	8,221	24,365	191,059	350,000	54.59%	191,059
Reproduction & Printing			1,593		955	955	2,548	2,000	127.40%	2,548
Facility Rent	45,126	45,036	41,580	13,871	14,161	28,032	159,773	208,496	76.63%	159,773
Facility Utilities	27,397	47,631	45,336	22,326	9,322	31,648	152,012	167,000	91.03%	152,012
Telephone	12,418	11,869	11,882	3,991	3,860	7,851	44,019	57,500	76.56%	44,019

Tahoe Transportation District
 Transit Fund
 Statement of Operations
 July 1, 2024 through May 31, 2025

	TO Fund Activity			Actual vs Budget			Board			Program YTD
	1st Qtr	2nd Qtr	3rd Qtr	Apr	May	Apr & May	YEAR TO DATE	Approved Budget	Var %	Transit Operations
Expenses Continued										
Supplies	9,126	14,236	9,755	663	1,942	2,605	35,722	78,250	45.65%	35,722
Advertising & Public Relations	3,641	1,092	914	300	523	823	6,469	100,000	6.47%	6,469
License & Permits	541	104	75		98	98	818	1,500	54.53%	818
Dues, Subscriptions and Publications	15,827	11,243	8,417	2,046	3,613	5,659	41,146	38,500	106.87%	41,146
Professional Services	56,011	44,525	39,158	11,823	8,267	20,090	159,784	285,250	56.02%	159,784
Bank Fees	1,963	2,083	1,802	603	609	1,213	7,060	7,000	100.86%	7,060
Training	2,265	439	993	744		744	4,441	22,672	19.59%	4,441
Travel	5,340	9,326	8,873	1,524	148	1,671	25,211	35,044	71.94%	25,211
Reimbursed Travel		(6)	6	1,061	(1,102)	(41)	(41)		100.00%	(41)
Miscellaneous Expenses	4,066	4,428	3,950	769	786	1,555	13,998	74,898	18.69%	13,998
ICAP - 10%	93,321	119,074	40,476				252,871	250,000	101.15%	252,871
Depreciation/Amortization/Warranty	240,686	292,999	333,504	106,487	118,046	224,533	1,091,722	1,305,908	83.60%	1,091,722
Total Operating	1,712,379	2,037,085	1,850,710	541,755	669,981	1,211,736	6,811,910	9,592,046	71.02%	6,811,910
Capital Outlay										
Equipment under \$5000	0	17,710	0	0	0	0	17,710	77,381	22.89%	17,710
Disposal of Fixed Assets									100.00%	
Reimbursed Capital Expenses									100.00%	
Total Capital Outlay	0	17,710	0	0	0	0	17,710	77,381	22.89%	17,710
Other Financing Sources										
Capital Outlay (In) Out	(2,459,444)	(3,771,666)	(5,800)	(303,099)	0	(303,099)	(6,540,009)	(7,961,842)	82.14%	(6,540,009)
Transfer (In) Out	345,971	297,485	7,003	0		0	650,459	976,147	66.64%	650,459
Total Other Financing Sources	(2,113,473)	(3,474,181)	1,203	(303,098)	0	(303,098)	(5,889,549)	(6,985,695)	84.31%	(5,889,549)
Pass Through Expenses	0	0	0	0	0	0	0	0	100.00%	0
TOTAL EXPENSES	(401,094)	(1,419,386)	1,851,913	238,656	669,981	908,638	940,071	2,683,732	35.03%	940,071
Increase / Decrease) to Fund Balance	1,515,733	2,910,888	116,197	382,668	(88,791)	293,878	4,836,695	6,042,267	80.05%	4,836,695

Tahoe Transportation District
 Park Tahoe Fund
 Statement of Operations
 July 1, 2024 through May 31, 2025

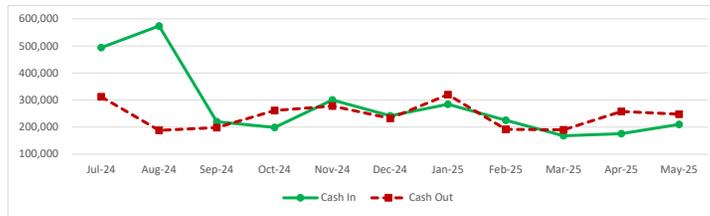
	Park Tahoe Activity						Actual vs Budget			Park Tahoe		
	1st Qtr	2nd Qtr	3rd Qtr	Apr	May	Apr & May	YEAR TO DATE	Board Approved Budget	Var %	Ponderosa Ops	Ponderosa NC	Program YTD
	Revenues											
Charges for Services												
Parking Ops - Meters	303,151	73,171	18,859	30,810	53,964	84,774	479,955	454,642	105.57%	479,955	0	479,955
Parking Ops - Events	450						450	900	50.00%	450		450
Parking Non Compliance	10,993	6,523	852	2,609	3,627	6,236	24,604	40,000	61.51%		24,604	24,604
Total Charges for Services	314,593	79,694	19,712	33,419	57,591	91,009	505,008	495,542	101.91%	480,405	24,604	505,008
Contributions	0	0	0	5,055	0	5,055	5,055	11,050	45.75%	5,055	0	5,055
Special Items												
Misc Revenue	0	0	0	0	0	0	0	0	100.00%	0	0	0
Interest Revenue	3,698	3,502	4,975	1,687	1,849	3,536	15,711	14,000	112.22%	15,711		15,711
Total Special Revenues	3,698	3,502	4,975	1,687	1,849	3,536	15,711	14,000	112.22%	15,711	0	15,711
TOTAL REVENUES	318,291	83,196	24,687	40,161	59,440	99,601	525,775	520,592	101.00%	501,171	24,604	525,775
Expenses												
Personnel	26,289	25,464	9,611	5,858	11,182	17,039	78,404	93,896	83.50%	42,453	35,951	78,404
Contracts	43,625	19,114	5,895				68,634	129,900	52.84%	68,634		68,634
Professional Services	11,689	1,176	12,635	1,396	740	2,136	27,636	60,530	45.66%	22,333	5,303	27,636
Insurance			2,805				2,805	2,800	100.00%	2,805		2,805
Telephone	496	304	(72)	196	160	357	1,085	2,000	54.23%	542	542	1,085
Subscriptions, Publications, Dues	160	86	98	20	180	200	544	600	90.67%	272	272	544
License & Permits	250						250	200	125.00%	250		250
Equipment Not Transferred								19,800	0.00%			
Supplies incl Postage		2,022	77		193	193	2,292	3,400	67.42%	2,208	84	2,292
Repairs & Maintenance								5,900	0.00%			
Admin Fees	31,459	7,969	1,971	3,342	5,759	9,101	50,501	49,554	101.91%	48,040	2,460	50,501
Travel - Auto		273	155	35		35	463	500	92.51%	258	205	463
Bank / CC Fees	10,719	5,315	547	895	1,377	2,272	18,853	28,000	67.33%	18,853		18,853
Misc Fees									100.00%			
Interest	29	29	29	10	10	19	107		-100.00%	107		107
Amortization	585	585	585	195	195	390	2,146		-100.00%	2,146		2,146
TOTAL OPERATING EXPENSES	125,302	62,338	34,338	11,947	19,797	31,743	253,720	397,080	63.90%	208,902	44,818	253,720
Capital Outlay												
Equipment over \$5000	0	0	0	0	0	0	0	0	100.00%	0	0	0
Equipment under \$5000									100.00%			
Total Capital Outlay	0	0	0	0	0	0	0	0	100.00%	0	0	0
Other Funding Sources - Revenues												
Revenues												
Capital (In) Out	0	0	0	0	0	0	0	0	100.00%	0	0	0
Transfers (In) Out									100.00%			
Total Other Financing Sources	0	0	0	0	0	0	0	0	100.00%	0	0	0
Total Expenses and Other Funding Sources	125,302	62,338	34,338	11,947	19,797	31,743	253,720	397,080	64%	208,902	44,818	253,720
Increase /(Decrease) to Fund Balance	192,990	20,858	(9,651)	28,214	39,643	67,858	272,054	123,512	220.27%	292,269	(20,214)	272,054

JS/ja

AGENDA ITEM: IV.A.
 FPC AGENDA ITEM: III.A.

Tahoe Transportation District
 Governmental Funds Cash Flow
 July 1, 2024 through May 31, 2025

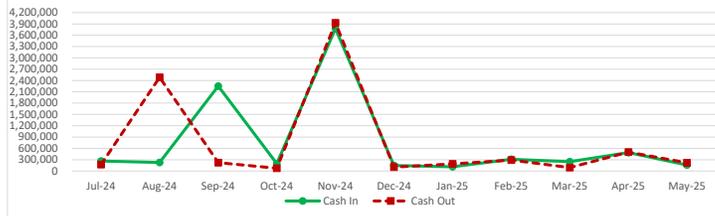
GENERAL FUND



Cash In Source	Total	Transfer from other funds for					Local Revenue /	Misc Receipts
		RCMF	PR Liab	ICAP	Admin Fees	Contributions	LOC	
Jul-24	493,971	0	177,603	24,243	12,379	12,500	267,246	
Aug-24	574,017	16,140	158,163	35,076	11,424	351,500	1,714	
Sep-24	219,941	6,330	166,467	36,874	7,656	0	2,614	
Oct-24	199,120	4,758	153,650	33,166	5,422	0	2,123	
Nov-24	300,609	0	243,814	52,978	1,852	0	1,965	
Dec-24	241,804	27,564	173,490	38,024	695	0	2,031	
Jan-25	284,539	1,948	192,620	26,562	26	61,765	1,617	
Feb-25	225,415	10,260	166,023	17,759	0	29,561	1,812	
Mar-25	168,075	3,361	158,471	1,605	1,945	0	2,693	
Apr-25	175,819	2,193	153,768	2,000	3,342	12,500	2,017	
May-25	209,876	0	198,748	3,151	5,759	0	2,218	

Cash Out Source	Total	Net Payroll	PR Liabilities	Match To CIP	Vendor Payments	LOC	Net
Aug-24	188,154	25,352	151,687.85	39.44	11,074.50	385,864	
Sep-24	198,422	22,517	161,935.33	202.18	13,767.66	21,519	
Oct-24	261,409	22,500	213,574.11	9.62	25,325.30	(62,289)	
Nov-24	277,990	36,643	223,691.62	13.35	17,641.70	22,619	
Dec-24	232,541	22,123	174,025.56	5.37	36,386.61	9,263	
Jan-25	320,186	31,428	266,235.53	13.52	22,509.50	(35,648)	
Feb-25	191,730	18,000	163,561.34	133.57	10,035.36	33,684	
Mar-25	190,301	16,227	162,096.81	179.36	11,797.38	(22,225)	
Apr-25	257,766	15,850	221,610.87	300.30	20,004.68	(81,947)	
May-25	248,150	24,891	214,520.76	384.51	8,353.01	(38,274)	

CIP FUND



Cash In Source	Total	NDOT - FTA						Match
		FTA	LOC	Caltrans - US 50 & ZEB	5339, STBG & INFRA	CalOES and US Fish	Contrib /Other	
Jul-24	263,189	0	0	34,066	114,021	12,392	(265,009)	367,719
Aug-24	226,151	111,110	0	13,744	95,717	0	270	5,310
Sep-24	2,249,924	0	0	34,860	2,203,628	3,839	248	7,348
Oct-24	195,754	109,030	0	17,321	67,705	0	255	1,443
Nov-24	3,776,177	3,400,000	0	25,761	54,212	0	228	295,975
Dec-24	145,387	70,570	0	42,739	31,748	0	235	95
Jan-25	111,874	78,420	0	13,469	0	13,622	242	6,121
Feb-25	311,678	0	0	0	266,941	43,814	329	594
Mar-25	246,396	68,799	0	2,718	155,365	2,772	16,128	615
Apr-25	489,248	308,898	0	52,334	99,910	27,587	218	301
May-25	156,620	124,803	0	24,557	6,643	0	233	385

Cash Out Source	Total	Net Payroll	PR Liabilities	ICAP	AP	LOC	Net
Aug-24	2,485,038	6,262	3,847	1,011	2,473,918	(2,258,887)	
Sep-24	220,332	7,184	4,120	1,086	207,943	2,029,592	
Oct-24	72,802	7,558	4,385	1,239	59,620	122,952	
Nov-24	3,926,130	13,913	7,776	2,169	3,902,273	(149,953)	
Dec-24	102,902	10,245	6,506	1,686	84,464	42,485	
Jan-25	186,080	11,412	8,358	2,007	164,304	(74,206)	
Feb-25	289,680	10,958	7,668	1,839	269,215	21,998	
Mar-25	92,482	9,417	6,701	1,605	74,759	153,914	
Apr-25	500,188	12,256	7,741	2,000	478,191	(10,940)	
May-25	219,578	19,722	11,785	3,151	184,920	(62,957)	

Tahoe Transportation District
Enterprise Funds Cash Flow
July 1, 2024 through May 31, 2025

TRANSIT OPERATIONS FUND



Cash In Source	Total	FTA 5307	NDOT 5311	TDA incl SGR	Insurance Claims	Farebox Contributions	Misc Receipts	Interest	Sale of Fixed Asset
Jul-24	588,256	220,236	268,416	95,618	0	0	0	3,986	0
Aug-24	592,187	379,212	194,065	0	0	533	14,661	3,716	0
Sep-24	749,320	282,241	164,482	229,077	0	70,000	0	3,521	0
Oct-24	362,468	110,292	163,456	0	0	85,000	531	3,189	0
Nov-24	534,007	226,764	603	0	0	0	302,039	2,380	2,221
Dec-24	368,264	237,492	124,993	0	0	0	0	2,459	3,319
Jan-25	284,499	280,309	0	0	0	0	1,921	1,611	658
Feb-25	895,195	0	135,703	756,540	0	0	0	1,725	1,227
Mar-25	900,386	356,857	319,605	220,069	0	0	1,000	2,855	0
Apr-25	460,368	309,054	0	147,562	0	0	1,019	2,734	0
May-25	390,704	0	142,577	180,338	0	65,000	287	2,503	0

Cash Out Source	Total	Net Payroll	PR Liabilities	ICAP	AP	Match	Net
Jul-24	899,074	195,007	170,918	23,467	142,353	367,329	(310,819)
Aug-24	514,455	189,411	151,235	34,065	134,472	5,271	77,732
Sep-24	455,973	199,285	158,591	35,788	55,162	7,146	293,347
Oct-24	508,270	181,699	146,626	31,927	146,585	1,434	(145,802)
Nov-24	1,075,820	304,731	232,303	50,809	192,014	295,962	(541,813)
Dec-24	465,671	198,291	165,084	36,338	65,869	90	(97,407)
Jan-25	590,304	205,191	183,446	24,556	171,005	6,107	(305,805)
Feb-25	464,938	192,974	156,889	15,920	98,695	461	430,256
Mar-25	467,410	198,409	149,636	0	118,930	435	432,976
Apr-25	474,339	189,821	144,102	0	140,416	0	(13,971)
May-25	597,714	278,984	183,646	0	135,084	0	(207,010)

PARKING SYSTEMS FUND



Cash In Source	Total	Parking Meter Revenue	Non-Comp Revenue	Contributions	Misc Receipts	Interest
Jul-24	125,554	121,061	3,181	0	0	1,313
Aug-24	113,847	109,654	2,968	0	0	1,225
Sep-24	78,272	72,940	4,172	0	0	1,160
Oct-24	55,256	50,267	3,771	0	0	1,218
Nov-24	21,369	16,775	3,471	0	0	1,123
Dec-24	9,148	6,130	1,857	0	0	1,161
Jan-25	1,933	0	77	0	0	1,856
Feb-25	1,946	0	429	0	0	1,517
Mar-25	20,691	18,870	219	0	0	1,602
Apr-25	33,014	30,810	518	0	0	1,687
May-25	58,392	53,964	2,578	0	0	1,849

Cash Out Source	Total	Net Payroll	PR Liabilities	Vendor Payments	Admin Fees	Net
Jul-24	34,741	6,654	3,053	12,655	12,379	90,813
Aug-24	64,979	7,235	3,080	43,240	11,424	48,868
Sep-24	64,633	6,245	2,672	48,060	7,656	13,639
Oct-24	18,243	5,824	2,639	4,357	5,422	37,013
Nov-24	16,721	8,667	3,735	2,467	1,852	4,648
Dec-24	10,031	2,849	1,750	4,738	695	(884)
Jan-25	23,091	976	816	21,273	26	(21,158)
Feb-25	7,221	1,725	1,466	4,030	0	(5,275)
Mar-25	12,412	2,493	2,135	5,839	1,945	8,279
Apr-25	19,263	3,933	1,925	10,063	3,342	13,751
May-25	19,920	7,865	3,316	2,979	5,759	38,472

JS/ja

Grant Status Report August 2025												
	Funder	Work Program	Grant Name	Project	\$\$ Requested	Min Match %	Match \$\$	Match From	Submitted	Award Date	Awarded?	Status
1	TMPO	3.1 - SSCRP	2023 Regional Grant Program-NV	US-50 - Revised Design Phase	\$ 2,975,962	5%	\$ 156,630	Toll credits/ gas tax	Yes - 6/2023	Fall 2023	Yes	Awarded - Pending Agreement
2	US DOT	3.3.3B NV Stateline to Stateline Bikeway	RAISE 2024	Sand Harbor to Thunderbird Cove	\$ 24,026,333	0%	\$ -	N/A	Yes - 02/2024	Jun-24	Yes	Awarded - Pending Agreement
3	Senate Appropriations Committee	3.3.3 NV Stateline to Stateline Bikeway	FY2024 Community Project Funding for Nevada	Thunderbird Cove to Secret Harbor	\$ 5,000,000	0%	\$ -	N/A	Yes - 03/2023	Mar-24	Yes	Awarded - Pending Agreement; Subject to Federal Review
4	FHWA	3.3.3B NV Stateline to Stateline Bikeway	Active Transportation Infrastructure Investment Program (ATIIP)	Sand Harbor to Thunderbird Cove	\$ 7,500,000	20%	\$1,500,000	Conserve NV- requested	Yes - 06/2024	Jan-25	Pending	Pending Decision
5	Senate Appropriations Committee	3.11 - Transit Corp Yard	FY2023 Community Project Funding for Nevada	Transit Maintenance and Admin Facility	\$ 2,000,000	20%	\$ 400,000	N/A	Yes - 04/2022	Mar-24	Yes	Awarded - Pending Agreement; Subject to Federal Review
6	DCNR	3.3.3B NV Stateline to Stateline Bikeway	NV Conservation & Recreation Fund	Sand Harbor to Thunderbird Cove	\$ 2,000,000	10%	\$ 200,000	USFS-SNPLMA	Yes - 10/2024	Nov-24	Yes	Awarded - Pending Agreement
7	Senate Appropriations Committee	3.11 - Transit Corp Yard	FY2025 Community Project Funding for Nevada	Transit Maintenance and Admin Facility	\$ 2,000,000	20%	\$ 400,000	Douglas County Gas Tax	Yes	Unknown	Pending	Pending Decision; Subject to Federal Review
8	Senate Appropriations Committee	3.3.3B NV Stateline to Stateline Bikeway	FY2026 Community Project Funding for Nevada	Sand Harbor to Thunderbird Cove	\$ 5,000,000	5%	\$ 263,158	Conserve Nevada	4/9/2025	Unknown	Pending	Pending Decision; Subject to Federal Review
9	Senate Appropriations Committee	3.3.1A NV South Demo Phase 1A	FY2026 Community Project Funding for Nevada	Nevada Stateline to Stateline Bikeway Laura Drive to Stateline Ave	\$ 5,000,000	5%	\$ 263,158	Conserve Nevada	4/9/2025	Unknown	Pending	Pending Decision; Subject to Federal Review
10	Senate Appropriations Committee	3.1B Bellamy to Van Sickle Bikeway Project	FY2026 Community Project Funding for Nevada	Stateline to Van Sickle Multi-Use Path	\$ 5,000,000	5%	\$ 263,158	TBD	4/9/2025	Unknown	Pending	Pending Decision; Subject to Federal Review
11	US DOT	3.3.1A NV South Demo Phase 1A	Safe Streets and Roads for All (SS4A) 2025	Nevada Stateline to Stateline Bikeway Laura Drive to Stateline Ave	\$ 2,907,000	20%	\$ 726,750	Conserve Nevada	Yes	Unknown	Pending	Pending Decision

JS/ja



MEMORANDUM

Date: August 5, 2025
To: Tahoe Transportation District (TTD) Finance and Personnel Committee
From: Jim Marino, Executive Director
Subject: Review and Recommend Approval of a Three-Year Interlocal Funding Agreement with Douglas County for Microtransit Services within the Tahoe Douglas Transportation District Boundary

Action Requested:

It is requested the Committee review and recommend approval of a three-year Interlocal Funding Agreement with Douglas County for Microtransit Services (MTS) within the Tahoe Douglas Transportation District and authorize the Executive Director to execute the agreement.

Fiscal Analysis:

The revenue received from Douglas County shall be derived from Douglas County Transient Lodging Rental Tax (TLRT) and shall be appropriated by TTD to the South Shore Transportation Management Association (SSTMA) semi-annually for contracted microtransit services.

Work Program Impact:

All work associated with these efforts is captured under respective elements of the approved FY26 Work Program. Direct staff time associated with processing reports for the National Transit Database reporting shall be withheld from the semi-annual TLRT appropriation to SSTMA.

Background:

SSTMA started the pilot MTS program known as Lake-Link in July 2022. Since that time, the pilot program has grown and expanded from the Stateline corridor zone to a larger portion of the City of South Lake Tahoe and Douglas County. The MTS is now beyond a pilot stage, and under the great direction and management of SSTMA, has proven itself a viable solution to public transit supplemental to the existing fixed-route system.

In 2020, Douglas County adopted Resolution 2020R-037 which provided for allocation of transit funding through the Tahoe Douglas Visitors Authority (TDVA). Historically, Douglas County has reached agreements with TDVA, providing funding of MTS in support of operating permit requirements of the Tahoe Blue Event Center. The MTS was implemented in 2022, and required resources to initialize and establish the program. As this program is evolving, it has been determined it is more logical and appropriate to collaborate funding through TTD, rendering the Douglas County Resolution 2020R-037 irrelevant.

JM/ja

AGENDA ITEM: V.A.
FPC AGENDA ITEM: III.B.

Momentum has been building and is now poised for growth, specifically within the Tahoe Douglas Transportation District. Plans for MTS expansion have been evaluated by stakeholders, including SSTMA. Base service, and continued expansion, with correlated TLRT funding, is outlined over the course of a three-year interlocal contract with TTD. This commitment allows for stability and long-term planning, and provides opportunities to evaluate the effectiveness of the planned expansions and revisions based on utilization and demand. The interlocal contract presented here for consideration by Douglas County provides an effective and streamlined approach to collaborative transit.

At the July 17, 2025 Douglas County Commissioners meeting, the Commissioners unanimously approved the Interlocal Funding Agreement with TTD (Attachment A).

Discussion:

In 2018, due to rising costs, TTD decided to forego its seasonal public transportation routes to and from the Heavenly Ski Resort, thus reducing system ridership substantially. Additionally, the creation of the privately run MTS Lake-Link program further reduced ridership on fixed routes operated by TTD.

The ridership loss was quantified in 2024 when the FTA determined that TTD's loss in performance resulted in approximately \$900,000 in FTA apportionment funds to the Lake Tahoe Basin being diverted to Tahoe Truckee Area Regional Transit (TART) operating fixed a micro-transit on the North Shore of Lake Tahoe.

The shift of funds poses a significant threat to the continued operation of fixed route transit on the South Shore. Shifts of large apportionment within the Basin provides uncertainty in stable programming for both the transit agencies. The TTD Board of Directors assigned a task to the Executive Director to integrate the MTS ridership into the National Transit Database reporting to reverse the shift of funds and provide for a more stable environment for the transit agencies.

In June 2025, SSTMA proposed a three-year funding obligation by Douglas County for the MTS contingent upon scheduled yearly expansion of MTS within the Tahoe Douglas Transportation District boundary. In July 2025, staff from Douglas County, TTD, SSTMA, and Tahoe Douglas Visitors Authority (TDVA) met to discuss the potential agreement. It was decided at this meeting that TTD would be the best conduit for Douglas County TLRT funds versus the existing conduit with TDVA.

With this funding from Douglas County and TTD including the MTS ridership in its NTD's reporting, the Tahoe Metropolitan Planning Organization has determined these will facilitate the redirection of \$500,000 in federal transit funding back to the South Shore .

TTD is in the process of amending the Operating Agreement with SSTMA to provide the MTS. Staff will bring the amended operating agreement to the September Board meeting for consideration.

Additional Information:

If you have any questions or comments regarding this item, please contact Jim Marino at (775) 557-4901 or jmarino@tahoetransportation.org.

Attachment:

- A. Interlocal Funding Agreement

JM/ja

AGENDA ITEM: V.A.
FPC AGENDA ITEM: III.B.

INTERLOCAL CONTRACT BETWEEN PUBLIC AGENCIES

A Contract Between

Douglas County, Nevada
Acting as the Tahoe Douglas Transportation District
(collectively “Douglas County”)
1594 Esmeralda Avenue
Minden, NV 89423

and

Tahoe Transportation District (“TTD”)
128 Market Street, Suite 3F
PO Box 499
Stateline, NV 89449

RECITALS AND DEFINITIONS

WHEREAS, Douglas County is a political subdivision of the State of Nevada; and

WHEREAS, Douglas County previously established the Tahoe Douglas Transportation District by enactment of Douglas County Code Section Chapter 18.14 *et seq.* pursuant to Nevada Revised Statutes (NRS) 244A.252 to 244A.256, inclusive, and the Douglas County Board of Commissioners is *ex officio* the governing body of the Tahoe Douglas Transportation District; and

WHEREAS, TTD was established under Article IX of the Tahoe Regional Planning Compact as amended in 1980 by the United States Congress through Public Law 96-551 (the “Compact”), and TTD is a governmental agency operating within the States of Nevada and California pursuant to the Compact; and

WHEREAS, pursuant to the Compact, TTD is responsible for facilitating and implementing multi-modal transportation plans, programs, and projects for the Lake Tahoe Basin, including transit operations, and tax revenue to support transit and transportation facilities can be allotted by other public agencies to TTD to be used for these purposes; and

WHEREAS, Douglas County and the Tahoe Douglas Visitor’s Authority (“TDVA”) previously entered into a Tax Increment Pledge Agreement recorded with the Douglas County Recorder as Document No. 2020-945152 whereby Douglas County agreed to remit a portion of Redevelopment Area Tax Increment revenues to TDVA to partially fund the construction of the Event Center as further detailed in the Tax Increment Pledge Agreement; and

WHEREAS, as part of the approval of the Tahoe Blue Event Center (“Event Center”) project, the Tahoe Regional Planning Agency (“TRPA”) issued a Permit dated March 31, 2020 and signed by TDVA on July 6, 2020 in File No. ERSP2017-1212 (the “TRPA Permit”) that includes a condition that TDVA support a public Micro-Transit System (“MTS”) in connection with the Event Center as further detailed in the TRPA

Permit and related documents, including any subsequent permit modifications or settlement agreements entered into between TDVA and TRPA; and

WHEREAS, TTD as the entity responsible for facilitating and implementing multi-modal transportation plans, programs, and projects for the Lake Tahoe Basin, including transit operations, has authority to implement and/or operate the MTS in accordance with the TRPA Permit issued to TDVA for the Event Center project; and

WHEREAS, TTD has delegated the authority to operate the MTS and allocated funding for the purpose of operating the MTS to the South Shore Transportation Management Association (“SSTMA”); and

WHEREAS, Douglas County collects a 1% Transient Lodging Rental Tax within the geographical boundaries of the Tahoe Douglas Transportation District pursuant to Douglas County Code Section 3.14.020(B) and Nevada Revised Statute (NRS) 244.3351 (the “TLRT”); and

WHEREAS, NRS 244.33512 (2) and (3) permit Douglas County to use the TLRT to pay the cost of establishing, operating and maintaining a public transit system, including any improvement thereto, within the boundaries of the Tahoe Douglas Transportation District as defined under Douglas County Code Chapter 18.14.020, or outside those boundaries if the Douglas County governing body finds that such a system outside the boundaries of the district will facilitate transportation within the district, or both; and

WHEREAS, Douglas County finds that a MTS facilitates transportation within the Tahoe Douglas Transportation District; and

WHEREAS, NRS 277.180 (g) authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform; and

WHEREAS, by this Interlocal Contract Between Public Agencies (the “Contract”), Douglas County intends to remit the amounts of TLRT specified herein to TTD to be used or allocated by TTD for the sole purpose of funding the operation of the MTS during Fiscal Years 2025-26 (defined as July 1, 2025 to June 30, 2026), 2026-2027 (defined as July 1, 2026 to June 30, 2027), and 2027-2028 (defined as July 1, 2027 to June 30, 2028), as further detailed in Paragraph 2 herein, and subject to the terms and conditions of this Contract (the “MTS Funding Commitment”); and

WHEREAS, it is deemed that the Contract hereinafter set forth is both necessary and in the best interests of both Douglas County and TTD (collectively referred to herein as the “Parties”).

NOW, THEREFORE, in consideration of the aforesaid premises, the parties mutually agree as follows:

1. **CONTRACT TERM.** Upon the approval by the parties’ respective governing Boards, this Contract shall become effective immediately upon execution by both parties and shall remain in effect until June 30, 2028.
2. **MTS FUNDING COMMITMENT & CONDITIONS FOR FUNDING.** Upon execution of this Contract by the parties, and provided that Douglas County collects sufficient TLRT sums in each Fiscal Year, Douglas

County shall remit the following amounts of TLRT to TTD to be used or allocated by TTD for the sole purpose of funding the operation of the MTS, subject to the conditions stated below:

Fiscal Year 2025-26 -- \$650,000
 Fiscal Year 2026-27 -- \$750,000
 Fiscal Year 2027-28 -- \$850,000

One half of the remittance of the \$650,000 in TLRT for Fiscal Year 2025-2026 shall occur within 30 days of the parties' execution of this Contract, and the remaining half shall occur on or before January 31, 2026. One half of the remittance of the \$750,000 in TLRT for Fiscal Year 2026-27 shall occur on or before July 31, 2026, and the remaining half shall occur on or before January 31, 2027. One half of the remittance of the \$850,000 in TLRT amount for Fiscal Year 2027-28 shall occur on or before July 31, 2027, and the remaining half shall occur on or before January 31, 2028. All remittances are expressly conditioned on TTD and/or its delegate(s), contractor(s), or agent(s) complying with the following conditions regarding the MTS funding and operation:

- a. The MTS Service shall operate consistent with the service areas and expanded service areas within the geographical boundaries of the Tahoe Douglas Transportation District for each Fiscal Year as further detailed in the Service Maps attached hereto as **Exhibit A**. During the term of this Contract, if TTD or its delegate, contractor, or agent determines that ridership in one or more of the service areas depicted in the Service Maps attached hereto as **Exhibit A** does not justify service levels in the area, TTD or its delegate, contractor, or agent may propose modification(s) to the service area(s) subject to the approval by the Douglas County Board of Commissioners before any modification to the service area(s) is implemented.
- b. Within the geographical boundaries of the Tahoe Douglas Transportation District, the MTS Service shall satisfy the base MTS service requirements specified in the TRPA Permit for the Event Center, and shall operate in the minimum area required under the TRPA Permit regardless of the level of funding for the MTS Service received by TTD or its delegate, contractor, or agent from any third parties.
- c. The MTS Funding Commitment remittances by Douglas County shall be used solely for the operation of the MTS Service within the geographical boundaries of the Tahoe Douglas Transportation District.
- d. The bi-state partnering operation of the MTS Service in the State of California, and any expansion of the MTS Service in the State of California shall not be funded directly by the MTS Funding Commitment remittances by Douglas County. During the term of this Contract, should a lack of MTS funding from sources other than Douglas County TLRT cause the termination of any MTS Service in the State of California that exists as of the effective date of this Contract for any period of time, Douglas County shall have the right, but not the obligation, to immediately cancel this Contract with no further obligation to TTD.

- e. The MTS Service shall be allocated equitably across the entire MTS Service area based on ridership demand to ensure equal allocation of MTS Service resources and minimize imbalances in rider wait-times throughout the MTS Service area.
- f. TTD shall take all reasonably necessary actions to ensure MTS Service ridership statistics are reported to the National Transit Database as required and accounted for in Federal Transportation Administration (FTA) funding allocation formulas to maximize federal funding available to TTD for transportation projects or public transit services benefitting the Tahoe Douglas Transportation District and surrounding areas.
- g. The MTS Service as implemented through the Lake Link Application shall be integrated with existing and future TTD fixed-route service originating within or at the boundaries of the MTS Service area(s).

3. ADMINISTRATION OF MTS IN COLLABORATION WITH DOUGLAS COUNTY. TTD agrees to keep Douglas County reasonably and regularly informed as to the administration, operation and budget of the MTS, and collaborate with Douglas County representatives related to the administration, operation, budget, and any proposed future expansion or modification of the MTS.

4. NOTICE. All notices or other communications required or permitted to be given under this Contract shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by telephonic facsimile with simultaneous regular mail, or mailed certified mail, return receipt requested, postage prepaid on the date posted, and addressed to the other party at the address set forth above.

5. INSPECTION & AUDIT.

a. Books and Records. Each party agrees to keep and maintain under generally accepted accounting principles full, true and complete records, agreements, books, and documents as are necessary to fully disclose to the other party, other appropriate government agencies, or their authorized representatives, upon audits or reviews, sufficient information to determine compliance with the terms of this Contract and all county, state, and federal regulations and statutes.

b. Inspection & Audit. Each party agrees that the relevant books, records (written, electronic, computer related or otherwise), including but not limited to relevant accounting procedures and practices of the party, financial statements and supporting documentation, and documentation related to this Contract shall be subject, at any reasonable time, to inspection, examination, review, audit, and copying at any office or location where such records may be found, with or without notice by the other party.

6. BREACH AND REMEDIES. Failure of either party to perform any obligation of this Contract shall be deemed a breach. Except as otherwise provided for by law or this Contract, the rights and remedies of the parties shall not be exclusive and are in addition to any other rights and remedies provided by law or equity, including but not limited to actual damages, and to a prevailing party reasonable attorneys' fees and costs.

7. LIMITED OBLIGATION OF DOUGLAS COUNTY. Douglas County's obligations relating to the MTS are expressly limited to Douglas County's duties under this Contract. Except as stated herein, Douglas County shall have no obligation, duty, or liability whatsoever for, arising out of, or related to the operation

and funding of the MTS by TTD or TTD's delegate(s), contractor(s), or agent(s). TTD shall be solely responsible and liable for the procurement, implementation, and operation of the MTS.

8. LIMITED LIABILITY. The parties will not waive and intend to assert available NRS Chapter 41 liability limitations in all cases. Contract liability of both parties shall not be subject to punitive damages. Actual damages for any breach shall never exceed the amount of funds which have been appropriated for payment under this Contract, but not yet paid, for the fiscal year budget in existence at the time of the breach.

9. FORCE MAJEURE. Neither party shall be deemed to be in violation of this Contract if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms of the Contract after the intervening cause ceases.

10. INDEMNIFICATION. To the fullest extent of limited liability as set forth in paragraph (11) of this Contract, each party shall indemnify, hold harmless and defend, not excluding the other's right to participate, the other from and against all liability, claims, actions, damages, losses, and expenses, including but not limited to reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of the party, its officers, employees and agents. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this paragraph.

11. INDEPENDENT PUBLIC AGENCIES. The parties are associated with each other only for the purposes and to the extent set forth in this Contract and, in respect to performance of services pursuant to this Contract, each party is and shall be a public agency separate and distinct from the other party and, subject only to the terms of this Contract, shall have the sole right to supervise, manage, operate, control, and direct performance of the details incident to its duties under this Contract. Nothing contained in this Contract shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for one agency whatsoever with respect to the indebtedness, liabilities, and obligations of the other agency or any other party.

12. WAIVER OF BREACH. Failure to declare a breach or the actual waiver of any particular breach of the Contract or its material or nonmaterial terms by either party shall not operate as a waiver by such party of any of its rights or remedies as to any other breach.

13. SEVERABILITY. If any provision contained in this Contract is held to be unenforceable by a court of law or equity, this Contract shall be construed as if such provision did not exist and the non-enforceability of such provision shall not be held to render any other provision or provisions of this Contract unenforceable.

14. ASSIGNMENT. Except as otherwise contemplated herein, neither party shall assign, transfer or delegate any rights, obligations or duties under this Contract without the prior written consent of the other party. The Parties acknowledge and agree that TTD has delegated the authority to operate the MTS and allocated funding for the purpose of operating the MTS to the SSTMA and this Section 14 does not apply to that delegation of authority.

15. PUBLIC RECORDS. Pursuant to NRS 239.010, information or documents may be open to public inspection and copying. The parties will have the duty to disclose unless a particular record is made confidential by law or a common law balancing of interests.

16. PROPER AUTHORITY. The parties hereto represent and warrant that the person executing this Contract on behalf of each party has full power and authority to enter into this Contract and that the parties are authorized by law to perform the services required under the Contract.

17. GOVERNING LAW; JURISDICTION. This Contract and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada. The parties consent to the jurisdiction of the 9th Judicial District Court for the State of Nevada for enforcement of this Contract.

18. ENTIRE AGREEMENT AND MODIFICATION. This Contract and any integrated attachment(s) constitute the entire agreement of the parties and such are intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Contract specifically displays a mutual intent to amend a particular part of this Contract, general conflicts in language between any such attachment and this Contract shall be construed consistent with the terms of this Contract. There shall be no presumption for or against the drafter in interpreting or enforcing this Contract. Unless otherwise expressly authorized by the terms of this Contract, no modification or amendment to this Contract shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed and intend to be legally bound thereby.

DOUGLAS COUNTY, NEVADA

Date

Sharla Hales, Chairwoman, Douglas County Board of Commissioners
Acting as the *Ex Officio* Chairman of the Tahoe Douglas Transportation District

TAHOE TRANSPORTATION DISTRICT

Date

Jim Marino, Executive Director



MEMORANDUM

Date: August 5, 2025
To: Tahoe Transportation District (TTD) Finance and Personnel Committee
From: TTD Staff – DeDe Aspero, Human Resources Risk Manager
Subject: Informational Update on the Renewal of the Fiscal Year 2025/26 Nevada and California Workers' Compensation Insurance Policies

Action Requested:

It is requested the Committee receive an update on the renewal of the Nevada and California Workers' Compensation Insurance provided by Public Agency Compensation Trust (PACT) for Nevada and Public Risk Innovation, Solutions, and Management (PRISM) for California. No action is requested.

Fiscal Impact:

The cost for fiscal year 2025/26 (FY26) California primary workers' compensation insurance is expected to cost approximately \$180,556. California excess workers' compensation insurance will cost approximately \$74,468 and the Nevada insurance will cost approximately \$16,923 for a total of \$271,947. All staff time and costs associated with workers' compensation insurance are accounted for in the approved FY26 budget. In FY25, the total annual cost was \$255,076; \$232,285 for California coverage and \$22,791 for the Nevada coverage, for a year over year increase of \$16,871, based on payroll.

Background:

The purpose of the Workers' Compensation program is to provide wage replacement payments, medical care, and rehabilitation benefits to employees who suffer a work-related injury or illness.

Having proper workers' compensation coverage is considered part of our comprehensive workplace safety program. It is a strategic investment for TTD's most important asset – its employees.

As a bi-state employer, TTD must maintain worker's compensation insurance in both California and Nevada. TTD continues to secure coverage through Public Risk Innovation, Solutions, and Management (PRISM) membership, a self-insured pool for our California employees and also maintains membership in the Public Agency Compensation Trust (PACT), a self-insured pool for TTD's Nevada employees.

Discussion:

Staff has renewed TTD's worker's compensation insurance policies for operations in California and Nevada to cover the current fiscal year.

Staff has been working with Alliant Insurance Services, Inc. (Alliant) as its broker of record. Alliant has an on-going relationship with the California Transit Insurance Pool (CalTIP), which is the self-insured pool TTD belongs to for liability and property insurance. As a result, Alliant is familiar with TTD's unique status as a bi-state, special purpose district. In short, if an employee starts and finishes his/her day in a state, the employee needs to be covered under that state's workers' compensation laws. California and Nevada have reciprocal statutes that exempt an employee hired outside of their states from the provisions of their workers' compensation law, if the employee is insured pursuant to workers' compensation laws in the other state. (See Cal. Gov. Code 3500.5; Nev. Rev. Stat. 616B.600.) Therefore, even when an employee may be temporarily working in another state, the home state policy responds and the indemnity payment schedules from the home state apply.

Additional Information:

If you have any questions or comments regarding this item, please contact DeDe Aspero at (775) 589-5326 or daspero@tahoetransportation.org.